

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of June 12 – June 16 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 9:00 AM Desk Time</p> <p>9:00 AM – 10:00 AM Commissioner Briefing w/ Commissioners Cruz & Myers</p> <p>10:00 AM – 11:00 AM Commissioner Briefing w/ Chair Kelly</p> <p>11:00 AM – 1:00 PM Office and Internal Staff Meetings</p> <p>1:00 PM – 5:00 PM Out Ill</p>	<p>7:30 AM – 9:00 AM Portland Business Alliance Board Meeting</p> <p>9:00 AM – 3:30 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:30 PM Broadway Corridor Executive Committee</p>	<p>8:00 AM – 9:00 AM Commissioner Briefing w/ Commissioner Edlen</p> <p>9:00 AM – 1:00 PM Office and Internal Staff Meetings</p> <p>1:00 PM – 1:45 PM Meeting w/ Rob Bennett</p> <p>1:45 PM – 2:30 PM Desk Time</p> <p>2:30 PM – 5:30 PM Prosper Portland Board of Commissioners Meeting</p>	<p>8:30 AM – 9:00 AM Meeting w/ Nolan Lienhart</p> <p>9:00 AM – 10:00 AM Internal Staff Meeting</p> <p>10:30 AM – 11:00 AM Monthly Check-In w/Commissioner Fritz</p> <p>11:30 AM – 12:30 PM Desk Time</p> <p>1:00 PM – 2:00 PM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>2:30 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>8:00 AM – 8:30 AM Prep</p> <p>8:15 AM – 8:30 AM Telephone meeting w/ Elizabeth Mazzara-Myers</p> <p>8:30 AM – 5:00 PM Internal Staff Training</p> <p>11:30 AM – 1:30 PM Attended Zidell Barge Launch</p> <p>1:30 PM – 5:00 PM Internal Staff Training</p>

Week of June 19 – June 24, 2017

Monday	Tuesday	Wednesday	Thursday	Friday/Saturday
<p>8:00 AM – 9:00 AM Meeting w/ Mayor Wheeler, Maurice Henderson, Dr. Brown & Charles Wilhoite</p> <p>9:30 AM – 10:00 AM Meeting w/ Carri Munn</p> <p>10:00 AM – 12:30 PM Office and Internal Staff Meetings</p> <p>12:30 PM – 5:00 PM Out Ill</p>	<p>8:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Prosper Portland/Portland Housing Bureau Monthly Check-in</p> <p>4:15 PM – 5:00 PM Meeting w/ Prosper Portland Chair Kelly</p>	<p>8:00 AM – 9:00 AM Desk Time</p> <p>9:30 AM – 10:30 AM Present to Main Street Alliance</p> <p>11:00 AM – 11:30 AM Build Portland Work Session Prep Meeting</p> <p>12:30 PM – 3:00 PM Office and Internal Staff Meetings</p> <p>4:00 PM – 5:00 PM Prosper Portland & Bureau of Planning & Sustainability Monthly Check-In</p>	<p>8:00 AM – 10:15 AM Office and Internal Staff Meetings</p> <p>10:15 AM – 10:30 AM Telephone meeting w/ Shannon Callahan</p> <p>11:00 AM – 5:00 PM Office and Internal Staff Meetings</p>	<p>8:00 AM – 8:45 AM Desk Time</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 10:30 AM Meeting w/ City Attorney's office</p> <p>11:00 AM – 1:15 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:00 PM Meeting w/ Nathan Sasaki</p> <p>4:00 PM – 5:00 PM Desk Time</p> <p align="center">-----</p> <p align="center">Saturday</p> <p>1:00 PM – 2:00 PM Presentation at NAACP</p>