

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week of January 30 – February 3, 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:30 AM – 9:00 AM Meeting w/ Brew Crosby</p> <p>9:15 AM – 10:00 AM Office and Internal Staff Meetings</p> <p>10:30 AM – 11:30 AM Meeting w/ Mark Edlen &amp; Centennial Mills Project Team</p> <p>12:30 PM – 4:00 PM Office and Internal Staff Meetings</p> <p>4:00 PM – 4:45 PM Meeting w/ Asian Pacific American Network of Oregon</p>	<p>8:00 AM – 11:00 AM PDC Leadership Team Retreat</p> <p>11:30 AM – 1:00 PM OHSU Illuminate Luncheon</p> <p>1:30 PM – 2:00 PM Meeting w/ Jim Coonan</p> <p>2:00 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00 PM – 3:30 PM Meeting w/ Majestic Realty</p> <p>3:30 PM – 4:30 PM Internal Staff Meeting</p>	<p>8:30 AM – 9:00 AM Meeting w/ Collier’s International</p> <p>9:30 AM – 10:00 AM Meeting w/ Weinstein Public Relations Team</p> <p>10:00 AM – 10:30 AM Internal Staff Meeting</p> <p>10:30 AM – 10:45 AM Telephone meeting w/ Paul Lumley</p> <p>11:00 AM – 12:00 PM Internal Staff Meetings</p> <p>12:00 PM – 12:15 PM Telephone meeting w/ Hongcheng Zhao</p> <p>12:30 PM – 1:30 PM Meeting w/Sam Blackman</p> <p>2:00 PM – 3:30 PM SW Corridor Light Rail Project City Local Match Committee</p>	<p>9:00 AM – 11:00 AM Meeting w/ Neighborhood Prosperity Initiative &amp; Main Street District Managers</p> <p>11:30 AM – 1:00 PM City of Portland Bureau Directors Meeting</p> <p>1:30 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>Offices opened at 10:00 AM due to inclement weather</p> <p>8:30 AM – 9:00 AM Telephone meeting w/ Chair Kelly</p> <p>10:00 AM – 11:00 AM Mayor’s Office/PDC Leadership Weekly Check-In</p> <p>10:00 AM – 11:00 AM Mayor Wheeler/PDC Check-In</p> <p>12:15 PM – 1:15 PM City Club Luncheon</p> <p>2:00 PM – 4:30 PM Office and Internal Staff Meetings</p> <p>4:30 PM – 5:30 PM La Jarocho - Grand Opening</p>

**Week of February 6 - February 10, 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 AM – 9:00 AM Commissioner Briefing w/ Commissioner Cruz</p> <p>9:15 AM – 9:45 AM Meeting w/ Mayor’s Office</p> <p>10:00 AM – 11:00 AM Internal Staff Meeting</p> <p>11:00 AM – 12:00 PM Commissioners Briefing w/ Chair Kelly &amp; Commissioner Myers</p> <p>1:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>8:00 AM – 9:00 AM Desk Time</p> <p>9:00 AM – 10:30 AM Office and Internal Staff Meetings</p> <p>10:30 AM – 11:30 AM Commissioner Briefing w/Commissioner Edlen</p> <p>11:30 AM – 3:30 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:30 PM Meeting w/ City Commissioner Fish</p>	<p>8:00 AM – 10:00 AM Meeting w/ Melvin Mark &amp; Related</p> <p>10:00 AM – 11:00 AM Meeting w/ Portland Police Chief Marshman</p> <p>11:00 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 1:00 PM Meeting w/ Paul Lumley</p> <p>1:00 PM – 3:00 PM Desk Time</p> <p>3:00 PM – 5:00 PM PDC Board of Commissioners Meeting</p>	<p>8:30 AM – 9:00 AM Meeting w/ Dan Bower</p> <p>9:15 AM – 10:00 AM Welcome “Small Biz TA Partnership Request for Proposal” workshop</p> <p>10:00 AM – 11:30 AM Desk Time</p> <p>12:00 PM – 1:30 PM Gateway Area Business Association</p> <p>2:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>9:00 AM – 10:00 AM Mayor’s Office/PDC Leadership Weekly Check-In</p> <p>10:30 AM – 11:45 AM Meeting w/ Heather Gantz</p> <p>12:00 PM – 1:00 PM Meeting w/ Multnomah County Commissioner Vega Pederson</p> <p>1:30 PM – 2:30 PM Meeting w/ REACH and Portland Housing Bureau</p> <p>2:30 PM – 3:30 PM Budget Check-In w/ City Budget Office</p> <p>3:30 PM – 5:00 Office and Internal Staff Meetings</p>