

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of January 15 – January 19, 2018

Monday	Tuesday	Wednesday	Thursday	Friday/Saturday
<p>Holiday Offices Closed</p> <p>8:30 AM – 10:30 AM Presenter: The Skanner 32nd Annual MLK Jr. Breakfast</p>	<p>8:00 AM – 4:30 PM Office and Internal Staff Meetings</p> <p>4:30 PM – 5:00 PM Check-In w/ Chair Cruz</p> <p>7:00 PM – 9:00 PM Portlandia Season 8 Premiere</p>	<p>8:00 AM – 11:30 AM Office and Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Prosper Portland/Portland Housing Bureau Monthly Check-In</p> <p>1:30 PM – 3:00 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Meeting w/ PSU First Stop</p> <p>4:00 PM – 5:00 PM Prosper Portland/Bureau of Planning & Sustainability Monthly Check-In</p>	<p>8:00 AM – 10:45 AM Office and Internal Staff Meetings</p> <p>11:00 AM – 12:00 PM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>12:00 PM – 1:30 PM Elevate Inclusive Fund Investors Lunch & Meeting</p> <p>2:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>Portland Business Alliance Board Retreat 10:30 AM – 9:00PM</p> <p>-----</p> <p align="center">Saturday</p> <p>Portland Business Alliance Board Retreat 7:00 AM – 12:00 PM</p>

Week January 22 – January 26, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 2:30 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Meeting w/ Portland Public Schools</p>	<p>8:00 AM – 1:30 PM Office and Internal Staff Meetings</p> <p>2:00 PM – 5:00 PM Broadway Corridor Steering Committee</p>	<p>7:30 AM – 9:30 AM Greater Portland Inc Board Meeting</p> <p>9:45 AM – 10:00 AM Telephone call w/ Tom Holt</p> <p>10:00 AM – 11:00 AM Internal Staff Meetings</p> <p>11:00 AM – 12:00 PM Broadway Corridor Check-In w/ Portland Housing Bureau & Mayor's Office</p> <p>1:00 PM – 5:00 PM Prosper Portland Board of Commissioners Budget Work Session</p>	<p>8:00 AM – 10:00 AM Internal Staff Meeting</p> <p>11:00 AM – 12:30 PM Present: Port of Portland Commercial Division Retreat</p> <p>1:00 PM – 2:00 PM Executive Equity Committee Quarterly Meeting</p> <p>2:30 PM – 5:00 PM Internal Staff Meetings</p>	<p>8:00 AM – 8:45 AM Desk Time</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:30 AM – 5:00 PM Office and Internal Staff Meetings</p>