

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of January 1 – January 5, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Holiday Offices Closed</p>	<p>8:00 AM – 2:45 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Commissioner Fish</p> <p>4:00 PM – 5:00 PM Check-In w/ Chair Cruz</p>	<p>8:00 AM – 12:00 PM Out w/ Sick Child</p> <p>12:00 PM – 2:00 PM Office and Internal Staff Meetings</p> <p>2:30 PM – 3:30 PM Panelist: Port of Portland</p> <p>4:00 PM – 4:30 PM Telephone meeting w/ Metro</p> <p>4:00 PM – 5:00 PM Internal Staff Meeting</p>	<p>7:30 AM – 9:00 AM Legacy Emanuel Quarterly Community Partnership Committee Meeting</p> <p>9:30 AM – 11:00 AM Office and Internal Staff Meetings</p> <p>11:30 AM – 1:00 PM Bureau Directors Meeting</p> <p>1:15 PM – 2:15 PM Desk Time</p> <p>2:30 PM – 4:00 PM Meeting w/ Mayor Ted Wheeler's Office & Legacy Health Systems</p> <p>4:15 PM – 5:00 PM Internal Staff Meeting</p>	<p>8:00 AM – 8:45 AM Desk Time</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 11:00 AM Mayor Ted Wheeler/Prosper Portland Monthly Check-In</p> <p>12:00 PM – 5:00 PM Office and Internal Staff Meetings</p>

Week January 8 – January 12, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 8:50 AM Commissioner Briefing w/ Chair Cruz</p> <p>8:50 AM – 9:10 AM Commissioner Briefing w/ Commissioner Myers</p> <p>9:10 AM – 9:30 AM Commissioner Briefing w/ Commissioner Platt</p> <p>9:30 AM – 12:00 PM Office and Internal Staff Meetings</p> <p>12:10 PM – 12:30 PM Commissioner Briefing w/ Commissioner Moreland-Capuia</p> <p>12:30 PM – 12:50 PM Commissioner Briefing w/ Commissioner Gambetti</p> <p>1:00 PM – 2:30 PM Office and Internal Staff Meetings</p> <p>2:30 PM – 3:00 PM Telephone Meeting w/ Angela Jackson</p> <p>3:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>7:30 AM – 9:00 AM Portland Business Alliance Board Meeting</p> <p>9:30 AM – 12:30 PM Office and Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Monthly Check-In w/ Commissioner Fritz</p> <p>2:00 PM – 3:00 PM Monthly Check-In w/ Commissioner Eudaly</p> <p>3:30 PM – 4:30 PM Internal Staff Meeting</p> <p>6:30 PM – 9:30 PM Dinner with PitchBlack Winners & XXcelerate Fund</p>	<p>8:30 AM – 9:30 AM Social Equity Policy Interview</p> <p>10:00 AM – 10:30 AM GP2020: Exec Committee</p> <p>10:30 AM – 12:00 PM GP2020 Council</p> <p>12:00 PM – 1:00 PM Luncheon Welcoming New Chief of Police, Danielle Outlaw</p> <p>1:30 PM – 3:00 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 5:00 PM Prosper Portland Board of Commissioners Meeting</p>	<p>8:00 AM – 10:15 AM Office and Internal Staff Meetings</p> <p>10:30 AM – 12:00 PM Planning & Development Directors Meeting</p> <p>12:15 PM – 1:15 PM Lunch Meeting w/ Jessica Getman & Ruth Shelly</p> <p>2:00 PM – 3:00 PM Portland City Council</p> <p>3:30 PM – 5:00 PM Internal Staff Meetings</p>	<p>7:30 AM – 9:30 AM Workforce Development Board meeting</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:30 AM – 11:30 AM Internal Staff Meetings</p> <p>12:00 PM – 2:00 PM Council for Economic and Racial Equity Meeting</p> <p>2:00 PM – 5:00 PM Desk Time</p>