

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week of November 7-11, 2016**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>9:00 AM – 10:00 AM Commissioner Briefings w/ Commissioners Edlen and Meyers</p> <p>10:00 AM – 11:00 AM Meeting w/ City Budget Office</p> <p>12:15-1:15 Commissioner Briefings w/ Chair Kelly and Commissioner Cruz</p> <p>1:15 PM – 2:15 PM Audit Liaison Meeting</p> <p>4:00 PM – 4:30 PM Commissioner Briefing w/ Dr. Moreland- Capuia</p> <p>4:30 PM – 5:00 PM Meeting w/Commissioner Fritz</p>	<p>7:30 AM – 9:00 AM Portland Business Alliance Board Meeting</p> <p>9:30 AM – 10:30 AM Internal Staff Meetings</p> <p>10:30 AM – 11:30 AM Meeting w/ Chis Oxley</p> <p>12:00 PM – 1:00 PM Lunch w/ Emerald Bogue, Port of Portland</p> <p>1:30 PM – 3:00 PM Greater Portland 2020 Council Meeting</p> <p>3:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>9:00 AM – 10:00 AM Meeting w/ Michael DeMarco</p> <p>10:30 AM – 11:00 AM Internal Staff Meetings</p> <p>12:30 PM – 1:30 PM Meeting w/ Mike Abbaté</p> <p>2:00 PM – 3:00 PM Office Time</p> <p>3:00 PM – 5:00 PM PDC Board of Commissioners Meeting</p>	<p>8:00 AM – 9:00 AM Office Time</p> <p>9:00 AM – 10:00 AM Meeting w/ Jordan Schnitzer</p> <p>10:30 AM – 12:00 PM Planning and Development Directors Meeting</p> <p>12:30 PM – 1:00 PM Portland Business Journal Interview</p> <p>1:00 PM – 2:00 PM Meeting w/ Jamie Porter</p> <p>2:00 PM – 4:00 PM Office and Internal Staff Meetings</p> <p>4:00 PM – 5:00 PM Meeting w/ Ajay Malhotra</p>	<p>Holiday</p>

**Week of November 14-18, 2016**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>7:30 AM – 8:30 AM Personnel Interviews</p> <p>9:30 AM – 3:00pm Office and Internal Staff Meetings</p> <p>3:00 PM – 3:30 PM Telephone meeting w/ Joe McFerrin</p> <p>3:30 PM – 4:30 PM Office Time</p>	<p>8:00 AM – 8:30 AM Central Eastside Industrial Council Board Meeting</p> <p>9:30 PM – 3:30 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:30 PM Meeting w/ Portland Housing Bureau</p>	<p>8:45 AM – 10:00 AM Mayor's Office/PDC Check In</p> <p>10:30 AM – 11:00 AM Meeting w/ Tawan Davis</p> <p>12:00 PM – 2:00 PM Meeting w/ Neighborhood Economic Development Leadership Group</p> <p>2:30 PM – 4:30 PM Office and Internal Staff Meetings</p> <p>4:30 PM – 5:00 PM Personnel Interviews</p>	<p>8:00 AM – 10:30 AM Office and Internal Staff Meetings</p> <p>10:30 AM – 11:30 AM Kimberly meeting w/ Commissioner Cruz</p> <p>Out Ill remainder of the day</p>	<p>9:00 AM – 1:00 PM PDC Leadership Team Work Session &amp; Retreat</p> <p>1:30 PM – 5:00 PM Office and Internal Staff Meetings</p>