

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of November 27 – December 1, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
				<p align="center">7:30 AM – 9:00 AM Portland Business Journal Transformer Awards</p> <p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:00 AM – 11:00 AM Mayor Ted Wheeler/Prosper Portland Monthly Check-In</p> <p align="center">11:30 AM – 2:00 PM Broadway Corridor Community Benefits Agreement Work Session</p> <p align="center">2:30 PM – 3:30 PM Meeting w/ Mayor Ted Wheeler and Adidas</p> <p align="center">4:00 PM – 5:00 PM Internal Staff Meeting</p>

Week of December 4 – December 8, 2017

Monday	Tuesday	Wednesday	Thursday	Friday/Saturday
<p align="center">8:00 AM – 5:00 PM Office and Internal Staff Meetings</p>	<p align="center">8:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p align="center">3:00 PM – 3:30 PM Telephone meeting w/ Eric Hansen</p> <p align="center">3:30 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>Out Ill</p>	<p>Out Ill</p>	<p align="center">8:00 AM – 1:30 PM Office and Internal Staff Meetings</p> <p align="center">1:30 PM – 2:00 PM Meeting w/ Sam LeFeber</p> <p align="center">2:00 PM – 2:30 PM Desk Time</p> <p align="center">2:30 PM – 3:00 PM Interview w/ Portland Tribune</p> <p align="center">3:15 – 4:30 PM Internal Staff Meeting</p>