

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of April 17 – April 21, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 12:30 PM Office and Internal Staff Meetings</p> <p>12:45 PM – 1:45 PM Meeting w/ Dr. Brown & Mayor Wheeler's Staff</p> <p>2:30 PM – 3:00 PM Meeting w/ Commissioner Saltzman</p> <p>3:30 PM – 4:30 PM PDC/Portland Housing Bureau Monthly Check-in</p>	<p>8:00 AM – 4:30 PM Office and Internal Staff Meetings</p> <p>4:30 PM – 5:00 PM Telephone meeting w/ Rian Windsheimer</p>	<p>7:30 AM – 9:30 AM Great Portland Inc. Board Meeting</p> <p>9:45 AM – 12:30 PM Office and Internal Staff Meetings</p> <p>12:30 PM – 1:00 PM Telephone meeting w/ Kathy Berg</p> <p>1:00 PM – 2:30 PM SW Corridor Light Rail Project- City Local Match Committee Meeting</p> <p>3:00 PM – 3:30 PM Desk Time</p> <p>4:00 PM – 5:00 PM PDC & Bureau of Planning & Sustainability Monthly Check-In</p>	<p>8:00 AM – 11:00 AM Office and Internal Staff Meetings</p> <p>11:15 AM – 1:00 PM Women of Influence Luncheon</p> <p>1:30 PM – 2:00 PM Telephone meeting w/ Dr. Brown</p> <p>2:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>7:30 AM – 8:15 AM Desk Time</p> <p>8:30 AM – 9:30 AM Mayor's Office/PDC Leadership Weekly Check-In</p> <p>9:45 AM – 11:15 AM Office and Internal Staff Meetings</p> <p>11:30 AM – 1:00 PM Women's Leadership Luncheon</p> <p>1:30 PM – 5:30 PM Office and Internal Staff Meetings</p>

Week of April 24 – April 28, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 8:30 AM Desk Time</p> <p>8:30 AM – 8:45 AM Telephone meeting w/ Michael Alexander</p> <p>9:00 AM – 5:00 PM Office and Internal Staff Meetings</p> <p>6:00 PM – 7:30 PM Presenter at Design Week Portland</p>	<p>8:30 AM – 4:00 PM Office and Internal Staff Meetings</p> <p>4:00 PM – 5:00 PM Meeting w/ PDC Chair Kelly</p>	<p>8:00 AM – 9:00 AM Attended Breakfast Gathering w/ Joaquin Lippincott</p> <p>10:00 AM – 11:00 AM Internal Staff Meeting</p> <p>11:30 AM – 1:30 PM NAYA's 8th Annual Early Academy Luncheon</p> <p>12:30 PM – 12:45 PM Telephone meeting w/ Commissioner Moreland-Capua</p> <p>2:00 PM – 3:00 PM Internal Staff Meetings</p> <p>3:00 PM – 3:15 PM Telephone meeting w/ Kyle Chisek</p> <p>3:15 PM – 4:00 PM Meeting w/ Annette Mattson</p> <p>4:00 PM – 4:30 PM Internal Staff Meeting</p>	<p>8:00 AM – 11:30 AM Office and Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Speak at Angel Oregon</p> <p>2:15 PM – 3:15 PM Portland City Council</p> <p>3:30 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>8:00 AM – 9:00 AM Desk Time</p> <p>9:00 AM – 10:00 AM Mayor's Office/PDC Leadership Weekly Check-In</p> <p>10:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 3:30 PM Telephone meeting w/ PDC Commissioner Mark Edlen</p> <p>3:30 PM – 4:30 PM Internal Staff Meeting</p>