

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of April 16 – April 20, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
Out Ill	<p align="center">8:30 AM – 9:00 AM Oregonian Interview</p> <p align="center">9:00 AM – 11:00 AM Internal Staff Meetings</p> <p align="center">11:00 AM – 12:00 PM Meeting w/ Faye Burch & Members of Professional Business Development Group</p> <p align="center">1:30 PM – 2:45 PM Internal Staff Meetings</p> <p align="center">3:00 PM – 3:30 PM Prosper Portland /Portland Housing Bureau Monthly Check-in</p> <p align="center">4:00 PM – 7:00 PM SPEAK: Natural Grocers</p>	<p align="center">7:45 AM – 9:15 AM Emcee: Ribbon Cutting @Natural Grocers</p> <p align="center">9:00 AM – 5:00 PM Center for Equity & Inclusion Racial Equity Training</p> <p align="center">12:30 PM – 1:00 PM Telephone Meeting w/ Marc Jolin</p>	<p align="center">8:00 AM – 9:00 AM Staff Meetings</p> <p align="center">9:00 AM – 5:00 PM Center for Equity & Inclusion Racial Equity Training</p>	<p align="center">8:00 AM – 8:45 AM Desk Time</p> <p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:30 AM – 2:00 PM Internal Staff Meetings</p> <p align="center">2:30 PM – 4:00 PM TechTown CEO Roundtable</p>

Week April 23 – April 27, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:00 AM – 12:00 PM Internal Staff Meetings</p> <p align="center">1:00 PM – 4:00 PM Meeting w/ ZRZ & City of Portland</p> <p align="center">4:00 PM – 5:00 PM Meeting w/ Continuum</p>	<p align="center">7:30 AM – 2:00 PM Office and Internal Staff Meetings</p> <p align="center">2:00 PM – 5:00 PM Broadway Corridor Steering Committee</p>	<p align="center">8:30 AM – 9:00 AM Meeting w/ Cornelius Swart</p> <p align="center">9:00 AM – 11:45 AM Internal Staff Meetings</p> <p align="center">1:00 PM – 2:00 PM Meeting with Mayor Ted Wheeler's Office, Joint Office of Homelessness & Harbor of Hope</p> <p align="center">2:30 PM – 4:00 PM Internal Staff Meeting</p>	<p align="center">8:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p align="center">3:15 PM – 3:30 PM Telephone Call w/ Promise King</p> <p align="center">3:30 PM – 4:30 PM Monthly Check-In w/ Chair Cruz</p> <p align="center">5:00 PM – 7:00 PM Greater Portland Inc. New Market Leaders Reception</p>	<p align="center">8:00 AM – 8:45 AM Desk Time</p> <p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:00 AM – 11:00 AM Bureau Directors Meeting w/ Mayor Ted Wheeler</p> <p align="center">1:00 PM – 2:30 PM Meeting w/ Mayor Ted Wheeler's Office & Legacy Health Systems</p> <p align="center">3:00 PM – 4:30 PM Office and Internal Staff Meetings</p>