

PDC

PORTLAND DEVELOPMENT COMMISSION

DATE: June 25, 2008
TO: Board of Commissioners
FROM: Bruce A. Warner, Executive Director
SUBJECT: Report Number 08-84
UPDATING Deferred Compensation Plan

EXECUTIVE SUMMARY

BOARD ACTION REQUESTED

Adopt Resolution No. 6608

ACTION SUMMARY

Adopt changes to Deferred Compensation Plan that PDC will update existing providers, and move administration of the Plan under the City of Portland Deferred Compensation program.

PUBLIC BENEFIT

Adoption of this resolution will reduce the administrative expenses to Plan participants and ensure ongoing compliance of the Plan with governmental regulations, including fiduciary responsibilities.

PUBLIC PARTICIPATION AND FEEDBACK

Change to plan has been reviewed and agreed to by AFSCME union.

COMPLIANCE WITH ADOPTED PLANS AND POLICIES

Adoption of this resolution ensures continued plan compliance with governmental regulations so we can continue to offer a Deferred Compensation Plan as required through Section XIII-(I) Employee Benefits-Deferred Compensation, of the PDC Personnel Policy adopted by the Board on December 17, 2003 (Resolution No. 6076).

FINANCIAL IMPACT

No additional impact beyond current plan administration. PDC employees will see a financial benefit due to reduced fees and expenses of the City of Portland Plan.

RISK ASSESSMENT

This reduces our ongoing risk, as the City of Portland Plan will now assume responsibility for the Plan's compliance with governmental regulations.

WORK LOAD IMPACT

No additional impact beyond current plan administration.

ALTERNATIVE ACTIONS

Not adopting this resolution would require PDC to continue to be responsible for management of Plan compliance and Plan participants would not receive the benefit of reduced administrative expenses.

CONCURRENCE

This resolution has been reviewed by the City of Portland.

BACKGROUND

PDC first adopted a deferred compensation plan on February 20, 1979.

The most current plan was adopted on December 12, 2007 (Resolution No. 6541).

CC: S. Reina, Director of Human Resources
W. Hoffmann, HRIS Benefits Specialist
D. Elott, Interim General Counsel
J. Jackley, Director of Communications and Business Equity