

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of September 29 – October 3, 2014

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 a.m. Meeting w/ University of Tokyo	8:30 – 10:00 a.m. Patrick/Staff 1:1	8:30 – 9:30 a.m. Meeting w/ Jillian Detweiler	9:00 – 10:30 a.m. Oregon Story Board Meeting	8:30 – 10:00 a.m. Moldovan Ambassador Executive Briefing and Roundtable
9:30 – 10:00 a.m. Patrick/Staff 1:1	10:00 – 10:30 a.m. Patrick/Staff 1:1	10:00 – 11:00 a.m. Patrick/Staff 1:1	11:00 a.m. – 12:00 p.m. Meeting w/ Steve Novick	2:00 – 3:00 p.m. Patrick/Staff 1:1
10:00 – 10:30 a.m. Phone Call w/ LToya Knighten, Tulsa Chamber of Commerce	10:30 – 11:30 a.m. Phone Call w/ Leigh Wedell, Paulson Institute	12:00 – 1:00 p.m. Patrick/Staff 1:1	12:30 – 4:00 p.m. Office Time	
11:30 a.m. – 12:00 p.m. Project Updates	1:00 – 1:30 p.m. Phone Interview w/ KEX	1:15 – 2:00 p.m. Meeting w/ Gail Shibley, OMF, City Attorney	4:00 – 5:00 p.m. Patrick/Staff 1:1	
2:30 – 4:30 p.m. Leadership Team Meeting	2:00 – 3:30 p.m. Meeting w/ Ambassador Yun, Kota Kinabalu Delegation	3:30 – 4:30 p.m. Coordination Meeting w/ City of Portland Debt Management Office		
	4:00 – 4:30 p.m. Phone Call w/ Beam Development			
	4:30 – 5:00 p.m. Project Update			
	5:15 – 6:15 p.m. Meeting w/ Mark Patel, OMSI			

Week of October 6 – 10, 2014

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 a.m. Meeting w/ Human Resources	9:30 – 10:00 a.m. Patrick/Staff 1:1	8:30 – 10:00 a.m. Meeting w/ Jillian Detweiler	8:00 – 9:30 a.m. Tulsa Chamber of Commerce Panel Discussion	8:30 – 9:00 a.m. Patrick/Staff 1:1
10:00 – 11:00 a.m. Leadership Team Meeting	10:00 – 11:00 a.m. Patrick/Staff 1:1	10:00 – 11:00 a.m. Patrick/Staff 1:1	10:30 – 11:30 a.m. Planning & Development Directors Meeting	9:00 – 10:00 a.m. Patrick/Staff 1:1
2:30 – 3:30 p.m. PDC/Mayor Check-in	11:00 – 11:30 a.m. Phone Call w/ Aaron Mesh	11:00 – 11:30 a.m. Project Update	11:30 a.m. – 1:00 p.m. Bureau Directors Meeting	11:00 – 11:30 a.m. Phone Call w/ Dena Marshall, Marshall Mediation
4:00 – 5:00 p.m. Greater Portland Inc Video Interview	1:30 – 2:00 p.m. Project Update w/ Mayor and Amanda Fritz	11:30 a.m. – 1:30 p.m. Office Time	1:30 – 2:00 p.m. Project Update	2:30 – 4:30 p.m. Pacific Northwest College of Arts Tour & Skybreaking Ceremony
5:00 – 5:30 p.m. Patrick/Staff 1:1	3:00 – 4:00 p.m. Meeting w/ Amanda Fritz	1:30 – 2:30 p.m. Patrick/Staff 1:1	2:00 – 3:00 p.m. Meeting w/ Union Leadership	
	4:15 – 5:00 p.m. Project Meeting	3:30 – 4:00 p.m. Patrick/Staff 1:1	3:00 – 4:00 p.m. Presentation on Job Polarization	
		4:00 – 5:00 p.m.		

	6:00 – 8:00 p.m. Urban League of Portland: Equal Opportunity Day Awards Dinner	Project Update	4:00 – 4:30 p.m. Phone Interview w/ The Oregonian 6:00 – 8:00 p.m. Suzhou Delegation Gathering	
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