

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of September 16 – 20, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30 a.m. Phone Call w/ Julie Harrelson, Harrelson Group	9:30 – 10:30 a.m. Lloyd Blocks Ground Breaking	9:00 – 10:00 a.m. Meeting w/ Martha Pellegrino	8:30 – 10:00 a.m. All Staff Meeting	8:30 – 9:00 a.m. Patrick/Staff 1:1
9:30 – 11:30 a.m. Leadership Team Meeting	9:30 – 11:00 a.m. Project Updates	10:00 – 11:00 a.m. Meeting w/ Sandra McDonough, Portland Business Alliance	9:00 – 9:30 a.m. Patrick/Staff 1:1	9:00 – 11:00 a.m. Meeting w/ Ed McNamara
11:30 a.m. – 12:00 p.m. Phone Interview w/ Oregonian	1:00 – 3:00 p.m. Office Time	1:30 – 2:30 p.m. Patrick/Staff 1:1	10:30 – 11:30 a.m. Patrick/Staff 1:1	11:00 – 11:30 a.m. Project Update
12:30 – 1:30 p.m. Project Update w/ Amanda Fritz	3:00 – 3:30 p.m. Patrick/Staff 1:1	2:30 – 3:30 p.m. Patrick/Staff 1:1	1:30 – 2:30 p.m. Monthly Check-in w/ Bureau of Planning & Sustainability	11:30 a.m. – 12:00 p.m. Phone Interview w/ Oregonian
1:30 – 2:00 p.m. Phone Call w/ Brad McDearman, Brookings Institution	3:30 – 5:00 p.m. Meeting w/ Matt Collier	3:30 – 4:30 p.m. Interview w/ Joe Hertzberg, Solid Ground Consulting	3:00 – 4:00 p.m. Patrick/Staff 1:1	12:00 – 5:00 p.m. Vacation
2:30 – 3:00 p.m. Phone Call w/ Chair Andrews	5:30 – 9:00 p.m. Oregon Entrepreneur Network's 2013 Tom Holce Entrepreneurship Awards Dinner	4:30 – 5:00 p.m. Patrick/Staff 1:1	4:00 – 5:00 p.m. Patrick/Staff 1:1	
3:30 – 4:30 p.m. Meeting w/ Pietro Ferrari			6:00 – 8:00 p.m. Leadership Team Dinner w/ Chair Andrews	

Week of September 23 – 27, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:00 a.m. Patrick/Staff 1:1	8:00 – 9:00 a.m. Meeting w/ Union Leadership	8:30 – 9:00 a.m. Patrick/Staff 1:1	Vacation	Vacation
9:00 – 10:00 a.m. Meeting w/ Ellen Devlin, University of Oregon	9:00 – 10:00 a.m. Meet & Greet w/ Andrew Theen, Oregonian	9:00 – 9:30 a.m. Patrick/Staff 1:1		
10:00 – 11:30 a.m. Managers Work Group Meeting	10:00 – 10:30 a.m. Project Update	9:30 – 10:00 a.m. Patrick/Staff 1:1		
11:30 a.m. – 1:30 p.m. Office Time	10:30 – 11:30 a.m. IT Project Manager Interview	10:45 – 11:45 a.m. EB-5 Video w/ Governor Kitzhaber		
1:30 – 3:30 p.m. Leadership Team Meeting	1:00 – 2:00 p.m. Meeting w/ Amanda Fritz	1:30 – 2:00 p.m. Patrick/Staff 1:1		
4:00 – 6:00 p.m. Meeting w/ Central City Urban Renewal Advisory Committees	2:00 – 3:00 p.m. Budget Process Planning Meeting	2:00 – 3:00 p.m. Patrick/Staff 1:1		
	4:00 – 5:30 p.m. Patrick/Mayor Check-in	3:00 – 4:00 p.m. Meeting w/ Williams & Dame, Hoyt Street Properties & Wyse Investments		

	6:00 – 9:00 p.m. Urban League Dinner	4:00 – 4:30 p.m. Patrick/Staff 1:1 4:30 – 5:00 p.m. Patrick/Staff 1:1 5:30 – 7:00 p.m. Perkins Coie Open House		
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