

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of September 17 – 21, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 10:00 a.m. Project Updates	8:00 – 11:00 a.m. Office Time	8:30 – 9:00 a.m. Patrick/Staff 1:1	8:00 – 9:30 a.m. Patrick/Staff 1:1	8:30 – 9:30 a.m. Patrick/Staff 1:1
10:00 a.m. – 12:00 p.m. Leadership Team	12:00 – 1:00 p.m. Neighborhood Division Retreat	9:30 – 10:30 a.m. Derek Smith	9:30 – 10:00 a.m. New Employee Orientation	9:30 – 11:00 a.m. Project Update
2:00 – 3:00 p.m. Commissioner Fish	2:30 – 3:30 p.m. PDC/Mayor Check-in	10:30 – 11:00 a.m. Patrick/Staff 1:1	10:00 – 10:30 a.m. Patrick/Staff 1:1	11:30 a.m. – 12:00 p.m. Patrick/Staff 1:1
3:00 – 4:00 p.m. Commissioner Fritz	3:30 – 4:30 p.m. Peter Parisot	2:00 – 3:00 p.m. GPI/PDC Check-in	10:30 – 11:30 a.m. OPB Interview	12:00 – 5:00 p.m. Vacation
		3:00 – 4:00 p.m. Project Update	1:00 – 2:00 p.m. PDC/BPS Monthly Check-in	
		4:30 – 5:00 p.m. Patrick/Staff 1:1	2:30 – 3:30 p.m. Patrick/Staff 1:1	
			3:30 – 4:00 p.m. Project Update	
			4:00 – 5:00 p.m. PDC Urban Renewal Advisory	
			5:30 – 9:00 p.m. OEN Entrepreneurship Awards Dinner	

Week of September 24 – 28, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 11:00 a.m. Vacation	8:30 – 10:00 a.m. Project Update	9:00 – 9:30 a.m. Patrick/Staff 1:1	7:30 – 10:00 a.m. Greater Portland Economic Summit	8:00 – 9:00 a.m. Patrick/Staff 1:1
12:00 – 1:00 p.m. Project Update w/ Mayor	10:00 – 10:30 a.m. PBJ Interview	9:30 – 10:00 a.m. Rafe Brown & Melika Carroll	10:30 – 11:30 a.m. SoloPower Ribbon Cutting	9:00 – 10:00 a.m. Project Update
2:30 – 4:30 p.m. Leadership Team	10:45 – 11:45 a.m. Donald Tong	10:00 a.m. – 12:00 p.m. Project Update	11:30 a.m. – 1:00 p.m. Greater Portland Economic Summit	10:00 – 10:30 a.m. Patrick/Staff 1:1
4:30 – 5:00 p.m. Patrick/Staff 1:1	2:30 – 3:30 p.m. Chair Cogen & Mayor	2:00 – 3:00 p.m. City Council	3:00 – 3:30 p.m. Project Update	10:30 – 11:00 a.m. Phone Call w/ Keith Leavitt
	4:00 – 5:00 p.m. PDC/Mayor Check-in	3:30 – 5:00 p.m. Patrick/Staff 1:1	3:30 – 5:00 p.m. Patrick/Staff 1:1	11:00 – 11:30 a.m. Patrick/Staff 1:1
			6:00 – 9:00 p.m. Bridge to Produce Row	12:00 – 1:00 p.m. Sandra McDonough

				2:00 – 3:00 p.m. Conway Tour 3:30 – 4:30 p.m. Peter Parisot
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