

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Patrick Quinton's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Weeks of October 31 – November 1, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 a.m. Project Meeting	9:30 – 10:00 a.m. SWF Greenway	8:30 – 1:00 P.M. Portland Seed Fund	7:30 – 9:00 a.m. Venture Northwest	9:00 – 9:30 a.m. Patrick/Staff 1:1
11:30 – 1:00 p.m. Halloween Staff Party	10:30 – 11:30 a.m. Portfol Phase 2	11:30 – 3:00 p.m. 2011 Business & Environment Forum	9:00 – 12:00 p.m. Venture Northwest	10:00 – 11:00 a.m. NIKE Ribbon Cutting
1:30 – 2:00 p.m. Patrick/Staff 1:1	11:30 – 12:30 p.m. External Meeting	3:00 – 4:00 p.m. Sustainable Oregon	11:30 – 12:30 p.m. SAO Board	11:00 – 12:00 p.m. Patrick/Staff 1:1
2:00 – 2:30 p.m. Patrick/Staff 1:1	1:30 – 2:30 p.m. CBRE Meeting	4:00 – 4:30 p.m. Patrick/Staff 1:1		2:00 – 3:00 p.m. PDC/NAYA
2:30 – 4:30 p.m. Leadership Team Meeting	3:30 – 4:00 p.m. Speech Preparation	5:00 – 8:00 p.m. VNW Reception		3:30 – 4:00 p.m. Patrick/Staff 1:1
	4:00 – 5:00 p.m. NED Strategy	7:00 – 8:00 p.m. Native Professionals		4:00 – 5:00 p.m. Patrick/Staff 1:1
	5:30 – 8:00 p.m. Pivotal Leaders EV Reception			

Week of November 7 – 11, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 10:30 a.m. Commissioner Briefing	7:30 – 9:00 a.m. PBA Board Meeting	7:30 – 9:30 a.m. BOMA Speaking Engagement	8:30 – 9:30 a.m. Patrick/Staff 1:1	Holiday
11:00 – 12:00 p.m. Commissioner Briefing	11:00 – 12:00 p.m. PDC/Mayor Weekly Meeting	9:30 – 11:00 a.m. External Project w/ Mayor	10:30 – 12:00 p.m. Planning & Development Directors Meeting	
2:30 – 4:30 p.m. Leadership Team Meeting	1:00 – 2:00 p.m. Interview	11:00 – 12:00 p.m. Legislative Agenda Vicki Cram	2:00 – 3:00 p.m. Patrick/Staff 1:1	
5:30 – 7:00 p.m. Neighborhood Prosperity Initiative Kick-Off	3:30 – 4:00 p.m. Project Meeting	2:00 – 3:00 p.m. City Council Set Aside	3:00 – 4:00 p.m. Patrick/Staff 1:1	
	4:30 – 6:00 p.m. Project Meeting	3:00 – 5:30 p.m. Board of Commissioners Meeting	4:00 – 5:00 p.m. Patrick/Eileen Brady 1:1	
			5:00 – 8:00 p.m. TiE Westside Incubator Open House	