

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Patrick Quinton's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Weeks of November 14 – 18, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
Washington DC Brookings Institute	Washington DC Brookings Institute	8:00 – 10:00 a.m. Leadership Team Meeting 11:00 – 11:30 a.m. Senator Beyer, Salem 1:30 – 2:00 p.m. Patrick/Staff Presentation 2:15 – 3:15 p.m. Patrick/Peter Parisot 1:1 5:00 – 7:00 p.m. SAO Fireside Event – Speaking	8:30 – 10:00 a.m. Private 1:15 – 2:15 p.m. Patrick/Staff 1:1 3:00 – 4:00 p.m. Patrick w/ Port of Portland 4:30 – 5:00 p.m. Project Meeting – External Guests 6:00 – 7:30 p.m. Urban League of Portland	8:00 – 8:30 a.m. Convention Center Meeting 9:00 – 9:30 a.m. Patrick/Staff 1:1 9:30 – 10:00 a.m. Patrick/Staff Board Prep 11:00 – 11:30 a.m. Patrick/Staff 1:1 12:00 – 1:00 p.m. Juneau Economic Development Council 1:30 – 2:30 p.m. Patrick/Staff 1:1 3:00 – 5:00 p.m. NED Leadership Kickoff

Week of November 21 – 25, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
Vacation	Vacation	Vacation	Vacation	Vacation

Week of November 28 – December 2, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 a.m. Catholic Charities 10:00 – 10:30 a.m. NPI Seed Fund 11:00 – 11:30 a.m. Burnside Bridgehead Project 11:30 a.m. – 1:30 p.m. Leadership Team Meeting 3:30 – 5:00 p.m. Monthly Managers Training 6:30 – 7:30 p.m. North Williams Community Forum	7:30 – 9:00 a.m. Patrick/Don Krahrmer 9:00 – 10:00 a.m. ULI/PBA Small Business 10:00 a.m. – 1:00 p.m. Prepare for Board Retreat 3:00 – 3:30 p.m. Prep for Mayor Meeting 3:30 – 4:30 p.m. PDC/Mayor Adams Weekly Meeting 4:30 – 5:00 p.m. Oregon Business Summit 5:30 – 6:30 p.m. Patrick/Clayton Hering	8:30 – 10:00 a.m. All Staff Meeting 10:00 – 10:30 a.m. Patrick/Staff 1:1 11:30 – 12:00 p.m. Patrick/Nelson Atkin 1:00 – 2:00 p.m. Gateway Transit Center 2:30 – 4:00 p.m. Leadership Team Meeting 4:00 – 5:00 p.m. Patrick/Chair Andrews 1:1	8:00 – 9:00 a.m. Patrick/Staff 1:1 10:00 – 11:00 a.m. Patrick/Staff 1:1 11:30 a.m. – 1:00 p.m. Bureau Directors Lunch 1:30 – 5:00 p.m. Leadership Team Meeting	8:00 – 9:30 a.m. Oregon Investment Act Briefing 10:00 – 10:30 a.m. Patrick/Staff 1:1 10:30 – 11:30 a.m. Patrick/Staff 1:1 1:00 – 2:00 p.m. Oregon Investment Act 2:00 – 2:30 p.m. 92 Harold Meeting 3:00 – 4:00 p.m. Patrick/Peter Parisot 1:1