

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Executive Director, Patrick Quinton's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

**Week of May 16 – 20, 2011**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:00 – 8:30 a.m. Project Meeting	9:00 – 10:00 a.m. Quinton/PSU	9:30 – 11:30 a.m. Congressman Blumenauer Commuter Relief Act Event	8:30 – 10:00 a.m. 2010-11 Year-End Performance Review Process	8:00 – 9:00 a.m. Davis Wright & Termaine
8:30 – 9:00 a.m. Project Meeting	12:30 – 1:30 p.m. Quinton/Staff 1:1	2:30 – 3:30 p.m. Quinton/Warren Jimenez 1:1	10:30 – 11:30 a.m. Private Appt	9:30 – 10:00 a.m. Quinton/Staff 1:1
9:00 – 11:00 a.m. Leadership Team Meeting	2:30 – 3:00 p.m. Prep for Mayor's Meeting		1:00 – 1:30 p.m. Car2Go Mtg	1:00 – 2:00 p.m. Quinton/Staff 1:1
1:00 – 1:30 p.m. Quinton/Chair Andrews 1:1	3:00 – 4:00 p.m. PDC/Mayor Meeting		1:30 – 2:00 p.m. Quinton/Staff 1:1	2:00 – 3:00 p.m. Financial Systems Consolidation
1:30 – 2:00 p.m. Prep for Commissioner Meetings	4:00 – 5:00 p.m. Quinton/Parisot Project Mtg		2:30 – 4:00 p.m. Ramona Grand Opening	3:00 – 3:30 p.m. Quinton/Staff Recruitment Plan
2:00 – 3:00 p.m. PDC/Commissioner Saltzman	5:00 – 6:00 p.m. Foreign Consuls Event		5:00 – 7:00 p.m. Hacienda Event	4:00 – 5:00 p.m. Quinton/Staff Project Briefing
3:00 – 4:00 p.m. PDC/Commissioner Fritz	5:30 – 9:00 p.m. International Awards			
4:00 – 6:00 p.m. Portland Sponsors' Meeting				

**Week of May 23 - 27, 2011**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:00 – 9:00 a.m. Commissioner Briefing	8:30 – 9:00 a.m. Quinton/Staff 1:1	8:00 – 11:00 a.m. Commission Meeting	8:30 – 10:00 a.m. All Staff Meeting	9:00 – 9:30 a.m. Quinton/Staff 1:1
9:30 – 10:30 a.m. Commissioner Briefing	9:00 – 9:30 a.m. Project Meeting w/ Staff	1:00 – 1:30 p.m. Quinton/Staff 1:1	10:30 – 11:30 a.m. Planning & Development Directors Meeting	10:00 – 10:30 a.m. Project Meeting with Staff
11:00 a.m. – Noon Commissioner Briefing	10:00 – 10:30 a.m. Quinton/Chair Andrews 1:1	2:00 – 3:00 p.m. NED Strategy, City Council	1:30 – 2:30 p.m. Financial Systems Consolidation	11:00 a.m. – Noon Quinton/Margaret VanVliet 1:1
1:30 – 2:30 p.m. Philippine Chamber of Commerce	11:30 a.m. – Noon PDC/Mayor Meeting	4:00 – 5:00 p.m. Quinton/Labor 1:1	2:30 – 3:00 p.m. Project Discussion	1:00 – 1:30 p.m. Quinton/Staff Bus Recruitment
3:00 – 5:00 p.m. Portland Milwaukie Steering Committee	3:30 – 5:00 p.m. Monthly Managers Meeting		3:00 – 4:00 p.m. Quinton/Staff 1:1	2:30 – 3:00 p.m. Prep for Manufacturing Council
	5:30 – 7:00 p.m. OSC Event		4:00 – 4:30 p.m. Quinton/Staff 1:1	3:00 – 3:30 p.m. Project Meeting
			4:30 – 5:00 p.m. Quinton/Staff 1:1	