

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of May 13 – 17, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 a.m. – 1:30 p.m. Leadership Team Work Session</p> <p>1:30 – 2:00 p.m. Union Negotiations Update</p> <p>3:30 – 4:00 p.m. Project Update</p>	<p>7:00 – 9:30 a.m. PBA's Annual Breakfast</p> <p>10:00 a.m. – 12:00 p.m. Leadership Team Meeting</p> <p>2:00 – 3:30 p.m. Convention Plaza Tour w/ Beam Development</p> <p>4:00 – 5:00 p.m. Phone Call w/ Tonia McConnell</p> <p>5:30 – 9:00 p.m. Mayor's International Business Awards & Scholarship Dinner</p>	<p>8:30 – 9:30 a.m. Patrick/Staff 1:1</p> <p>9:30 – 10:30 a.m. Patrick/Staff 1:1</p> <p>10:30 – 11:30 a.m. Patrick/Staff 1:1</p> <p>12:20 – 1:30 p.m. Lunch for the Moregon Project & Ironstone</p> <p>2:00 – 3:00 p.m. Presentation of PDC's Proposed Budget to City Council</p> <p>3:00 – 5:00 p.m. Office Time</p> <p>5:00 – 6:00 p.m. Meeting w/ Gail Shibley</p>	<p>Out of Town PBA's Annual Policy Trip, Washington DC</p>	<p>Out of Town PBA's Annual Policy Trip, Washington DC</p>

Week of May 20 – 24, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 – 9:30 a.m. Patrick/Staff 1:1</p> <p>9:30 – 11:30 a.m. Leadership Team Meeting</p> <p>11:30 a.m. – 1:30 p.m. Office Time</p> <p>1:30 – 2:00 p.m. Project Update</p> <p>3:00 – 4:00 p.m. Meeting w/ Amanda Fritz</p> <p>4:00 – 5:00 p.m. Meeting w/ Ed McNamara</p>	<p>9:00 – 10:30 a.m. Project Updates</p> <p>1:00 – 2:00 p.m. Executive Equity Committee Quarterly Meeting</p> <p>3:00 – 3:30 p.m. Patrick/Staff 1:1</p> <p>4:00 – 5:00 p.m. PDC/Mayor Check-in</p> <p>5:00 – 7:00 p.m. Meeting w/ Josh Alpert & Art Sasse</p>	<p>8:30 – 9:30 a.m. Patrick/Staff 1:1</p> <p>10:00 – 11:30 a.m. Meeting w/ Union Leadership</p> <p>11:30 a.m. – 2:00 p.m. Office Time</p> <p>2:00 – 2:30 p.m. Patrick/Staff 1:1</p> <p>2:30 – 4:00 p.m. Managers' Work Group Meeting</p>	<p>8:30 – 10:00 a.m. All Staff</p> <p>10:00 – 10:30 a.m. Project Briefing w/ Chair Andrews</p> <p>11:00 a.m. – 12:00 p.m. Planning & Development Directors' Meeting</p> <p>2:00 – 2:30 p.m. Patrick/Staff 1:1</p> <p>2:30 – 3:00 p.m. Project Update</p> <p>3:00 – 4:00 p.m. Patrick/Staff 1:1</p> <p>4:00 – 5:00 p.m. Patrick/Staff 1:1</p>	<p>7:30 – 8:45 a.m. Portland Business Journal's CEO Breakfast Roundtable</p> <p>9:00 – 10:00 a.m. Meeting w/ Ed McNamara</p> <p>11:00 – 11:30 a.m. Patrick/Staff 1:1</p> <p>2:30 – 3:00 p.m. Project Update</p> <p>3:00 – 5:30 pm. Office Time</p>

			6:30 – 9:30 p.m. Launchpad! A VC, Startup & Tech Party	
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