

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of May 11 – 15, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Commissioner Briefing	7:30 – 9:00 a.m. Portland Business Alliance Board Meeting	8:00 – 9:30 a.m. Meeting w/ Jillian Detweiler	8:30 – 9:30 a.m. Meeting w/ Ken Rust	8:30 – 9:30 a.m. Meeting w/ Rose CDC
9:00 – 10:30 a.m. Meeting w/ Urban Development Department Managers	9:30 – 11:30 a.m. Leadership Team Meeting	9:45 – 11:00 a.m. Present the PDC FY 2015-16 Proposed Budget to Portland City Council	10:30 a.m. – 12:00 p.m. Planning & Development Directors Meeting	9:30 – 10:00 a.m. Project Update
10:30 – 11:00 a.m. Phone Interview w/ <i>Portland Business Journal</i>	1:00 – 2:00 p.m. Patrick/Staff 1:1	1:00 – 1:30 p.m. Phone Call w/ Vicki Cram	1:30 – 2:30 p.m. Meeting w/ Bobby Lee & Portland Metro Regional Solutions Center Staff	10:00 – 10:30 a.m. Phone Call w/ Sam Blackman Elemental Technologies
11:00 a.m. – 12:00 p.m. Commissioner Briefing	2:00 – 3:00 p.m. Commissioner Briefing	1:30 – 2:30 p.m. Patrick/Staff 1:1	3:30 – 4:00 p.m. Patrick/Staff 1:1	10:30 a.m. – 12:30 p.m. MAX Orange Line First Ride
2:00 – 3:00 p.m. Meeting w/ Dan Saltzman	3:00 – 4:00 p.m. Patrick/Staff 1:1	2:30 – 4:30 p.m. Commission Meeting	4:00 – 4:30 p.m. Phone Interview w/ <i>Portland Monthly</i>	12:40 – 1:15 p.m. City Club of Portland Friday Forum: The State of Black Oregon
3:30 – 4:00 p.m. Project Update	5:00 – 5:30 p.m. Project Update		6:00 – 8:30 p.m. Micro Enterprise Services of Oregon Client Graduation	2:30 – 3:30 p.m. Legal Department Team Meeting
				4:00 – 4:30 p.m. Project Updates

Week of May 18 – 22, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:30 a.m. Project Update	7:30 – 9:00 a.m. Portland Business Alliance Annual Meeting	Travel to Chicago, IL	9:30 – 11:00 a.m. Meeting w/ World Business Chicago	Vacation
8:30 – 9:30 a.m. Meeting w/ Urban Development Department Managers	9:30 – 10:30 a.m. Leadership Team Meeting	3:00 – 8:00 p.m. Cook County Economic Development Forum	fly out of Chicago, IL, in the afternoon	
10:00 – 11:00 a.m. Meeting w/ Loretta Smith	10:30 – 11:30 a.m. Meeting w/ NAYA			
11:30 a.m. – 12:00 p.m. Patrick/Staff 1:1	12:00 – 12:30 p.m. Project Update			
12:00 – 1:00 p.m. Patrick/Staff 1:1	1:00 – 2:00 p.m. Executive Equity Committee Quarterly Meeting			
1:00 – 1:30 p.m. Budget Updates	2:30 – 4:00 p.m. Managers Work Group Meeting			
2:15 – 3:15 p.m. PDC/Mayor Check-in	4:00 – 5:00 p.m. Meeting w/ Jillian Detweiler			

<p>3:30 – 4:00 p.m. Meeting w/ Deborah Kafoury</p> <p>5:00 – 9:00 p.m. Celebrate Trade: Oregon International Business Awards & Consular Corps Scholarship Gala</p>				
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