

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of June 24 – 28, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
Vacation	Vacation	8:00 a.m. – 2:00 p.m. Vacation 2:30 – 5:00 p.m. Commission Meeting	8:00 – 8:30 a.m. Project Update 8:30 – 10:00 a.m. All Staff Meeting 10:00 – 11:00 a.m. Patrick/Staff 1:1 2:30 – 3:00 p.m. Patrick/Staff 1:1 3:30 – 4:00 p.m. Patrick/Staff 1:1 5:00 – 7:00 p.m. Startup PDX Challenge Winners Welcome Event	8:00 – 10:00 a.m. Office Time 10:00 – 11:00 a.m. Patrick/Staff 1:1 11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1 2:00 – 3:00 p.m. Meeting w/ Pauline Vorms 3:00 – 3:30 p.m. Patrick/Staff 1:1 3:30 – 4:00 p.m. Phone Call w/ Tonia McConnell

Week of July 1 – 5, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 a.m. – 2:00 p.m. Leadership Team Work Session 2:30 – 4:30 p.m. Leadership Team Meeting	8:30 – 9:00 a.m. Patrick/Staff 1:1 9:00 – 9:30 a.m. Project Update 10:00 – 11:00 a.m. Project Update 11:30 a.m. – 12:30 p.m. Meeting w/ Judy Shiprack 2:00 – 3:00 p.m. Meeting w/ NAACP Leadership 3:00 – 3:30 p.m. Patrick/Staff 1:1 4:00 – 5:00 p.m. PDC/Mayor Check-in	8:30 – 9:30 a.m. Patrick/Staff 1:1 9:30 – 10:30 a.m. Patrick/Staff 1:1 10:30 – 11:30 a.m. Financial Investment Committee Meeting 1:30 – 2:00 p.m. Meeting w/ Nick Fish 3:30 – 4:00 p.m. Patrick/Staff 1:1	PDC Holiday	Vacation