

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Faye Brown's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of June 20 – 24, 2016

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:40 a.m. Project Updates	9:30 – 11:30 a.m. City Council Work Session	8:30 – 10:00 a.m. Meeting w/ Jillian Detweiler	8:30 – 10:00 a.m. All Staff Meeting	8:00 – 10:00 a.m. Office Time
10:00 – 11:30 a.m. Managers Work Group Meeting	1:00 – 1:30 p.m. Faye/Staff 1:1	10:00 a.m. – 12:00 p.m. Office Time	10:00 – 11:00 a.m. Project Updates	10:00 – 11:00 a.m. Faye/Staff 1:1
11:30 a.m. – 12:00 p.m. Meeting w/ PDC Union Leadership	1:30 – 2:00 p.m. Faye/Staff 1:1	1:00 – 1:30 p.m. Faye/Staff 1:1	11:00 – 11:30 a.m. Faye/Staff 1:1	1:30 – 2:30 p.m. Meeting w/ Xenium
2:00 – 3:00 p.m. Meeting w/ Dan Saltzman	2:00 – 4:00 p.m. Office Time	2:00 – 3:00 p.m. Project Update	1:00 – 3:00 p.m. Office Time	3:00 – 3:30 p.m. Meeting w/ David Wieser Lobbyist for Peterson's
3:30 – 4:30 p.m. Leadership Tea Meeting	4:0 – 5:00 p.m. Project Updates	3:30 – 4:00 p.m. Faye/Staff 1:1	3:00 – 4:00 p.m. Project Meeting w/ PHB	
			4:00 – 5:00 p.m. Faye/Staff 1:1	

Week of June 27 – July 1, 2016

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:30 a.m. Faye/Staff 1:1	8:00 a.m. – 6:00 p.m. PDC Executive Director Interviews	Vacation	Vacation	Vacation
9:00 – 9:40 a.m. Project Updates				
10:00 – 11:00 a.m. Meeting w/ Andy Shaw Metro				
11:00 – 11:30 a.m. Faye/Staff 1:1				
11:30 a.m. – 12:00 p.m. Faye/Staff 1:1				
2:00 – 2:30 p.m. Faye/Staff 1:1				
3:30 – 4:00 p.m. Leadership Team Meeting				