

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of July 23 – 27, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 a.m. Office Time	9:00 – 10:00 a.m. Office Time	8:30 – 9:30 a.m. Patrick/Staff 1:1	8:30 – 10:00 a.m. All Staff	8:30 – 9:30 a.m. Patrick/Staff 1:1
10:00 – 11:30 a.m. Monthly Managers Work Group	10:00 – 11:00 a.m. Patrick/Staff 1:1	10:00 – 10:30 a.m. Patrick/Staff 1:1	10:00 – 10:30 a.m. Patrick/Staff 1:1	9:30 – 10:00 a.m. Patrick/Staff 1:1
1:30 – 2:00 p.m. Project Update	1:30 – 2:00 p.m. Patrick/Staff 1:1	10:30 – 11:00 a.m. Patrick/Staff 1:1	1:00 – 2:30 p.m. Speaker at Portland Business Journal's BizGrowth Summit	10:00 – 11:00 a.m. Project Update
2:00 – 2:30 p.m. Phone Call w/ Peter Parisot	2:00 – 4:00 p.m. Office Time	1:30 – 4:30 p.m. Office Time	3:30 – 4:30 p.m. Patrick/Staff 1:1	11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1
2:30 – 4:30 p.m. Leadership Team	4:30 – 5:30 p.m. Interface	4:30 – 5:00 p.m. Project Update		3:00 – 4:00 p.m. Peter Parisot
				4:00 – 5:00 p.m. Office Time

Week of July 30 – August 3, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 a.m. Project Update	9:30 – 10:30 a.m. Chair Andrews	8:30 – 9:30 a.m. Patrick/Staff 1:1	8:00 – 9:00 a.m. VMC Operating Agreement	8:00 – 9:00 a.m. Patrick/Staff 1:1
10:00 a.m. – 12:00 p.m. Office Time	10:30 – 11:00 a.m. Project Update	9:30 – 11:00 a.m. Project Update	9:00 – 10:00 a.m. Historic Landmarks Commission	9:00 – 10:00 a.m. Patrick/Staff 1:1
2:00 – 2:30 p.m. Project Update	1:30 – 3:00 p.m. Office Time	11:00 a.m. – 12:00 p.m. Tonia McConnell	11:30 a.m. – 1:00 p.m. Monthly Bureau Directors Meeting	10:00 – 11:00 a.m. Project Update
2:30 – 4:30 p.m. Leadership Team	3:00 – 3:30 p.m. John Casey	1:30 – 2:30 p.m. Patrick/Staff 1:1	1:30 – 3:00 p.m. Charlie Hales	11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1
	3:30 – 4:30 p.m. Patrick/Staff 1:1	3:00 – 4:00 p.m. Conference Call w/ Mayor & Staff for Project Update	3:30 – 4:30 p.m. Patrick/Staff 1:1	1:30 – 3:00 p.m. Office Time
		4:00 – 5:00 p.m. Office Time		3:00 – 5:00 p.m. Vacation