

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of January 7 – 11, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Commissioner Briefing	7:30 – 9:00 a.m. PBA Board Meeting	8:00 – 9:00 a.m. Patrick/Staff 1:1	8:30 – 9:30 a.m. Project Update	9:00 – 10:00 a.m. Patrick/Staff 1:1
9:00 – 10:00 a.m. Patrick/Staff 1:1	9:30 – 10:00 a.m. Meeting w/ John Russell	9:30 – 10:00 a.m. Project Update	10:00 – 11:00 a.m. Patrick/Staff 1:1	10:00 a.m. – 12:00 p.m. Meeting w/ Ed McNamara
10:30 – 11:00 a.m. Project Update w/ Mayor & Staff	10:00 – 11:00 a.m. Commissioner Briefing	10:00 a.m. – 12:00 p.m. Office Time	11:00 – 11:30 a.m. Phone Call w/ Mark Edlen	1:30 – 2:30 p.m. Meeting w/ Michael Alexander, Urban League
11:00 a.m. – 12:00 p.m. Commissioner Briefing	2:00 – 2:30 p.m. Interview	1:30 – 2:30 p.m. Patrick/Staff 1:1	1:30 – 2:00 p.m. Interview	2:30 – 3:30 p.m. Project Update
2:30 – 4:30 p.m. Leadership Team	3:00 – 3:30 p.m. Phone Call w/ Brian Holst, JEDC	3:00 – 5:00 p.m. Commission Meeting	2:00 – 2:30 p.m. Patrick/Staff 1:1	3:30 – 4:30 p.m. Meeting w/ Mitch Daugherty, OEN Chair
	3:30 – 6:00 p.m. Office Time		2:30 – 3:00 p.m. Patrick/Staff 1:1	
	6:30 – 8:00 p.m. African American Chamber of Commerce		3:00 – 3:30 p.m. Project Update	
			3:30 – 4:30 p.m. Patrick/Staff 1:1	

Week of January 14 – 18, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 10:00 a.m. Patrick/Staff 1:1	9:30 – 11:00 a.m. Project Meeting	9:30 – 10:00 a.m. Project Update	8:30 – 9:00 a.m. Project Update	8:00 – 9:00 a.m. Commissioner Briefing
10:00 – 11:00 a.m. Patrick/Staff 1:1	1:00 – 2:00 p.m. Interview w/ Oregon Business Magazine	10:00 a.m. – 12:00 p.m. Office Time	9:00 – 10:30 a.m. Office Time	9:00 – 9:30 a.m. Phone Call w/ Daniel Reis, ICMA TV
11:00 – 11:30 a.m. Patrick/Staff 1:1	2:00 – 3:00 p.m. Office Time	1:30 – 2:30 p.m. Patrick/Staff 1:1	10:30 – 11:30 a.m. PDC/Mayor Check-in	10:00 – 10:30 a.m. Patrick/Staff 1:1
2:00 – 3:00 p.m. Project Update w/ Mayor & Staff	3:00 – 5:00 p.m. Leadership Team	2:30 – 4:00 p.m. Office Time	11:30 a.m. – 1:00 p.m. Bureau Directors Lunch	10:30 – 11:30 a.m. Patrick/Staff 1:1
3:00 – 4:30 p.m. Meeting w/ Nick Fish	6:00 – 9:00 p.m. Governor's Office of Film & TV's Annual Meeting	4:00 – 5:00 p.m. Patrick/Staff 1:1	1:30 – 2:30 p.m. PDC/BPS Monthly Check-in	1:30 – 2:00 p.m. Patrick/Staff 1:1
4:30 – 5:00 p.m. Meeting w/ Chair Andrews			2:30 – 4:00 p.m. Office Time	2:00 – 3:00 p.m. Patrick/Staff 1:1
			4:00 – 4:30 p.m. Patrick/Staff 1:1	3:00 – 5:00 p.m. Office Time

			5:30 – 7:00 p.m. Meeting w/ Chris Oxley, Portland Trailblazers	
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