

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

**Week of February 29 – March 4, 2016**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
10:00 – 11:30 a.m. Managers Work Group Meeting	8:30 – 9:30 a.m. Patrick/Staff 1:1	8:30 – 10:00 a.m. Meeting w/ Jillian Detweiler	8:00 – 8:30 a.m. Phone Call w/ Michael Huber Indianapolis Chamber of Commerce	8:15 – 9:30 a.m. Meeting w/ Brent Hiegelke
11:45 a.m. – 1:15 p.m. Meeting w/ Don Kraemer, Jr. Schwabe, Williamson & Wyatt	9:30 – 11:00 a.m. Leadership Team Meeting	10:30 – 11:00 a.m. Meeting w/ Fred Miller	8:30 – 10:00 a.m. All Staff Meeting	10:00 – 10:30 a.m. Project Update
2:00 – 2:30 p.m. Meeting w/ Mayor & City Budget Office	11:30 a.m. – 12:30 p.m. Meeting w/ Nick Fish	11:30 a.m. – 1:00 p.m. Portland Business Alliance's Partners in Diversity 10th Anniversary Lunch	10:00 – 10:30 a.m. Patrick/Staff 1:1	11:00 a.m. – 12:00 p.m. Meeting w/ Brian McCarter SRS Real Estate Partners
3:00 – 5:00 p.m. Office Time	2:30 – 3:30 p.m. Meeting w/ Amanda Fritz	2:00 – 3:00 p.m. Meeting w/ Mike Tevis Intrinsic Ventures	11:00 – 11:50 a.m. Meeting w/ Steve Novick	1:30 – 2:30 p.m. Patrick/Staff 1:1
5:30 – 9:00 p.m. All Hands Raised 21st Annual Roast	4:00 – 4:30 p.m. Project Update	4:00 – 4:50 p.m. Patrick/Staff 1:1	12:00 – 1:00 p.m. Bureau Directors Meeting	2:30 – 3:00 p.m. Meeting w/ Mark Edlen
		5:00 – 7:00 p.m. Oregon Story Board Meeting	1:00 – 1:30 p.m. Project Update Phone Call w/ Congressional Delegation	3:00 – 4:30 p.m. Project Updates
			3:00 – 4:00 p.m. Patrick/Staff 1:1	
			4:00 – 5:00 p.m. Patrick/Staff 1:1	

**Week of March 7 – 11, 2016**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
9:00 – 10:00 a.m. Commissioner Briefing	8:00 – 10:00 a.m. Sick Leave	8:30 – 10:00 a.m. Meeting w/ Jillian Detweiler	9:30 – 10:30 a.m. Project Updates	8:30 a.m. – 4:30 p.m. American Leadership Forum Class 30 McMinnville, OR
10:00 – 11:00 a.m. Phone Call w/ RGIN Advisory Committee	10:30 – 11:30 a.m. Leadership Team Meeting	10:00 – 10:30 a.m. Project Updates	10:30 a.m. – 2:00 p.m. Office Time	early evening return to Portland
11:00 a.m. – 12:00 p.m. Commissioner Briefing	1:00 – 1:30 p.m. Patrick/Staff 1:1	10:30 – 11:00 a.m. Meeting w/ John Washington Flossin Media	2:00 – 4:00 p.m. travel to McMinnville, OR	
12:00 – 12:30 p.m. Phone Interview w/ <i>Chicago Tribune</i>	1:30 – 3:00 p.m. All Staff Voluntary Caucus	2:30 – 3:00 p.m. Patrick/Staff 1:1	4:00 – 8:00 p.m. American Leadership Forum Class 30	
1:00 – 2:30 p.m. PDC/Mayor Check-in	3:00 – 3:30 p.m. Phone Call w/ Mark Edlen	3:00 – 5:00 p.m. Commission Meeting		
	3:30 – 5:30 p.m. Sick Leave			