

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

**Week of December 8 – 12, 2014**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
9:00 – 9:30 a.m. Project Updates	7:30 – 8:45 a.m. PBA Board Meeting	8:00 – 9:30 a.m. Meeting w/ Jillian Detweiler	8:30 – 10:00 a.m. All Staff Meeting	9:00 – 11:00 a.m. Oregon Story Board Meeting
9:30 – 11:00 a.m. Managers Work Group Meeting	9:00 – 10:00 a.m. Commissioner Briefing	9:30 – 10:30 a.m. Portland City Council Meeting	10:30 a.m. – 12:00 p.m. Planning & Development Directors Meeting	1:30 – 2:30 p.m. PDC/BPS Monthly Check-in
11:00 a.m. – 12:00 p.m. Commissioner Briefing	10:00 – 11:00 a.m. Patrick/Staff 1:1	12:00 – 1:00 p.m. Commissioner Briefing	12:30 – 1:30 p.m. Meeting w/ Greg Goodman, Downtown Development	3:00 – 4:00 p.m. Patrick/Staff 1:1
1:30 – 2:30 p.m. Meeting w/ Dan Saltzman	11:00 – 11:30 a.m. Tyrone Poole, Noappfee.com	1:00 – 2:00 p.m. Patrick/Staff 1:1	2:30 – 3:00 p.m. Phone Call w/ Nick Fish	
3:00 – 5:00 p.m. Leadership Team Meeting	11:30 a.m. – 3:30 p.m. Office Time	2:00 – 3:00 p.m. Patrick/Staff 1:1	3:00 – 6:00 p.m. Commission Meeting	
6:00 – 9:00 p.m. Portland/FOX Premiere of "Wild"	4:00 – 6:00 p.m. Pembina Welcome Reception	3:00 – 4:30 p.m. Equity Council Monthly Meeting		
		4:30 – 5:30 p.m. Patrick/Staff 1:1		

**Week of December 15 – 19, 2014**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:30 – 9:00 a.m. Patrick/Staff 1:1	7:30 – 9:30 a.m. Economic Development Strategy Steering Committee Meeting	8:00 – 10:00 a.m. Greater Portland 2020 Steering Committee Meeting	8:00 a.m. – 4:00 p.m. PDC Board of Commissioners Retreat	9:00 – 10:00 a.m. Meeting w/ Beth Cooke, Oregon Growth Board
9:00 – 10:00 a.m. Leadership Team Meeting	9:30 – 11:30 a.m. Portland City Council Work Session	10:30 – 11:30 a.m. Greater Portland Economic Development District Board Meeting		10:00 -11:00 a.m. Patrick/Staff 1:1
10:00 – 11:00 a.m. Meeting w/ James LaBar	12:00 – 1:00 p.m. Presentation to the PBA	12:30 – 1:30 p.m. Meeting w/ Pembina and CFM Strategic Communications		11:00 – 11:30 a.m. Project Update
11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1	2:00 – 3:00 p.m. Private Appointment	3:00 – 5:00 p.m. Project Updates		11:30 a.m. – 12:00 p.m. Phone Interview w/ DDC Journal
1:00 – 2:00 p.m. Meeting w/ Union Leadership	4:00 – 6:00 p.m. Conversation About Inclusion in Tech			12:00 -12:30 p.m. Patrick/Staff 1:1
3:30 – 5:00 p.m. PDC/Mayor Check-in				1:30 – 2:00 p.m. Patrick/Staff 1:1
				4:00 – 6:00 p.m. PDC Staff Holiday Happy Hour
				6:30 – 9:30 p.m. Commissioners and Bureau Directors

				Holiday Gathering w/ Mayor
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