

## Portland Development Commission (PDC)

### Executive Director Calendar

These weekly calendars represent Executive Director, Patrick Quinton's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

#### Weeks of December 19 – 23, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 a.m. Mid Year Review Training	9:00 – 10:30 a.m. Portland 100 Business Plan	9:00 – 10:30 a.m. PDC Holiday Breakfast	8:30 – 9:30 a.m. Patrick/Noah Siegel & Staff Project	10:00 – 11:00 a.m. Japanese Flag Raising @ City Hall
9:30 – 11:30 a.m. Leadership Team Meeting	11:00 – 12:00 a.m. Patrick/Staff 1:1	11:00 a.m. – Noon Patrick/Staff 1:1	11:00 a.m. – Noon Patrick/Staff 1:1	11:00 – 12:00 p.m. Budget Meeting
12:00 – 1:00 p.m. Enterprise Cascadia	2:00 – 2:30 p.m. Project Meeting	1:30 – 2:00 p.m. Speech Preparation	12:45 – 2:30 p.m. Central Eastside Tour	1:00 – 2:00 p.m. Patrick/Karen Whitman
1:30 – 2:00 p.m. NPI Weekly Check-in	3:30 – 4:30 p.m. Patrick/Peter Parisot 1:1	2:30 – 3:30 p.m. Patrick/Staff 1:1	2:30 – 3:30 p.m. Project Nova	
2:30 – 3:30 p.m. Commissioners Kafoury & Fish				
4:00 – 5:00 p.m. HQ Hotel Project				

#### Week of December 26 – 30, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	Vacation	Vacation	Vacation	Vacation

#### Week of January 3 – 6, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	8:30 – 9:00 a.m. Patrick/Martha Pellegrino	7:30 – 9:30 a.m. Mayor's Economic Cabinet	8:00 – 8:30 a.m. Eastbank Property	8:30 – 9:30 a.m. Patrick/Tom Rinehart
	9:00 – 9:30 a.m. Patrick/Chair Andrews 1:1	10:00 – 11:00 a.m. Patrick/Staff 1:1	9:30 – 10:30 a.m. Patrick/Mayor Adams Weekly Meeting	10:00 – 11:00 a.m. Patrick/Staff 1:1
	9:30 – 10:00 a.m. Patrick/Bernie Foster	11:00 a.m. – Noon Capacity Commercial Group	10:30 – 11:00 a.m. Patrick/Warren Jiminez 1:1	11:00 – 11:30 a.m. Patrick/Staff 1:1
	10:00 – 10:30 a.m. Ec Dev Cabinet	1:30 – 4:30 p.m. Leadership Team Meeting	11:30 – 1:00 p.m. Bureau Directors Lunch	2:00 – 3:30 p.m. Oregon Association of Minority Entrepreneurs
	11:00 a.m. – Noon Resource Development		2:00 – 3:30 p.m. PDC All Employee Meeting	4:00 – 5:00 p.m. Patrick/Staff 1:1
	2:00 – 2:30 p.m. Project Meeting		4:00 – 5:00 p.m. PDC and PHB Meeting	
	3:00 – 3:30 p.m. Speech Preparation			