

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of August 5 – 9, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 10:00 a.m. Project Update	9:00 – 10:00 a.m. Meeting w/ Susan Anderson	8:30 – 9:00 a.m. Patrick/Staff 1:1	8:00 – 9:00 a.m. Patrick/Staff 1:1	8:30 – 9:00 a.m. Phone Call w/ Robert Joseph, research team @ Tufts University
10:00 – 10:30 a.m. Patrick/Staff 1:1	10:30 – 11:00 a.m. Patrick/Staff 1:1	9:30 – 10:00 a.m. Patrick/Staff 1:1	10:30 a.m. – 12:00 p.m. Planning & Development Directors' Meeting	9:00 – 11:00 a.m. Meeting w/ Ed McNamara
11:30 a.m. – 1:00 p.m. Organizational Change Process Discussion	11:00 – 11:30 a.m. Interview w/ KXL Radio	10:30 – 11:00 a.m. Project Update	1:00 – 2:00 p.m. Meeting w/ Nick Fish	11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1
2:30 – 4:30 p.m. Leadership Team Meeting	1:30 – 2:30 p.m. Meeting w/ Chair Andrews	11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1	2:30 – 3:00 p.m. Phone Call w/ Paul Reich	1:30 – 3:30 p.m. Office Time
4:30 – 5:00 p.m. Patrick/Staff 1:1	3:00 – 3:30 p.m. Project Update	1:30 – 2:00 p.m. Meeting w/ Felipe Arango, BSD Consulting	3:00 – 4:00 p.m. Patrick/Staff 1:1	3:30 – 4:00 p.m. Patrick/Staff 1:1
	3:30 – 4:00 p.m. Patrick/Staff 1:1	2:00 – 3:00 p.m. Patrick/Staff 1:1	4:00 – 5:00 p.m. Patrick/Staff 1:1	4:00 – 4:30 p.m. Patrick/Staff 1:1
	4:00 – 5:00 p.m. Meeting w/ Union Leadership	3:00 – 3:30 p.m. Patrick/Staff 1:1		
		4:30 – 5:00 p.m. Meeting w/ Mayor		
		5:00 – 5:30 p.m. Phone Call w/ Tonia McConnell		

Week of August 12 – 16, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 a.m. – 2:00 p.m. Organizational Planning Work Session	7:30 – 9:00 a.m. Portland Business Alliance Board Meeting	8:30 – 9:30 a.m. Patrick/Staff 1:1	9:00 – 10:00 a.m. Patrick/Staff 1:1	8:30 – 9:00 a.m. Phone call w/ Greg Brown, Great American
3:00 – 4:00 p.m. Meeting w/ VOZ	9:30 – 11:30 a.m. Leadership Team Meeting	10:00 – 11:30 a.m. IT Governance Quarterly Meeting	10:00 – 10:30 a.m. Patrick/Staff 1:1	9:00 – 10:30 a.m. Meeting w/ Ed McNamara
4:00 – 4:30 p.m. Project Update	11:30 a.m. – 1:30 p.m. Office Time	12:00 – 1:30 p.m. Lunch w/ Jay Zidell	10:30 – 11:30 a.m. Interview w/ Portland Tribune	10:30 – 11:00 a.m. Patrick/Staff 1:1
4:30 – 5:00 p.m. Patrick/Staff 1:1	1:30 – 2:00 p.m. Patrick/Staff 1:1	2:00 – 2:30 p.m. Patrick/Staff 1:1	1:15 – 2:15 p.m. Project Meeting w/ Mayor	11:15 – 11:45 a.m. Phone Call w/ Mark Hester, Oregonian Editorial Board
	3:00 – 3:30 p.m. Project Meeting w/ Mayor	3:00 – 3:30 p.m. Patrick/Staff 1:1	3:00 – 4:00 p.m. Patrick/Staff 1:1	11:45 a.m. – 12:15 p.m. Phone Call w/ Chair Andrews
	4:00 – 5:30 p.m. Patrick/Mayor Check-in	4:00 – 5:00 p.m. Patrick/Staff 1:1	4:00 – 5:00 p.m. Patrick/Staff 1:1	

			6:00 – 7:00 p.m. PIElette Demo Day	1:30 – 2:00 p.m. Project Update 2:00 – 3:00 p.m. Meeting w/ Gerding Edlen 3:00 – 5:30 p.m. Office Time
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