

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of August 31 – September 4, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
Vacation	<p>8:30 – 10:30 a.m. Leadership Team Meeting</p> <p>11:00 a.m. – 12:00 p.m. Meeting w/ Nick Fish</p> <p>12:00 – 1:00 p.m. Meeting w/ Steve Novick</p> <p>1:00 – 1:30 p.m. Phone Call w/ Greg Peden Gallatin Public Affairs</p> <p>1:30 – 2:30 p.m. Patrick/Staff 1:1</p> <p>3:00 – 5:00 p.m. Portland Housing Advisory Committee Meeting</p>	<p>10:00 – 11:00 a.m. Patrick/Staff 1:1</p> <p>11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1</p> <p>1:30 – 2:30 p.m. Meeting w/ Bishop Steven Holt</p> <p>2:30 – 3:30 p.m. Patrick/Staff 1:1</p> <p>4:00 – 5:00 p.m. Meeting w/ Amanda Fritz</p>	<p>10:00 – 11:00 a.m. CPACE presentation to Multnomah County Board</p> <p>11:30 a.m. – 12:00 p.m. Project Update</p> <p>12:30 – 1:30 p.m. Patrick/Staff 1:1</p> <p>2:30 – 3:30 p.m. Meeting w/ HR&A Advisors</p> <p>3:30 – 4:00 p.m. Project Update</p>	<p>8:30 a.m. – 12:30 p.m. Office Time</p> <p>1:30 – 5:30 p.m. Vacation</p>

Week of September 7 – 13, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday PDC offices closed	<p>8:30 – 9:30 a.m. Commissioner Briefing</p> <p>9:30- 10:30 a.m. Patrick/Staff 1:1</p> <p>10:30 – 11:00 a.m. Project Update</p> <p>11:00 a.m. – 12:00 p.m. Commissioner Briefing</p> <p>12:00 – 1:00 p.m. Meeting w/ HR&A Associates</p> <p>1:00 – 2:30 p.m. All Staff Employee Engagement Survey Results</p> <p>3:30 – 3:00 p.m. Patrick/Staff 1:1</p> <p>3:00 – 4:00 p.m. Commissioner Briefing</p>	<p>8:00 – 10:00 a.m. PDC Financial Sustainability Committee Meeting</p> <p>10:00 a.m. – 1:30 p.m. Office Time</p> <p>1:30 – 2:30 p.m. Patrick/Staff 1:1</p> <p>3:00 – 5:30 p.m. Commission Meeting</p>	<p>8:00 – 8:45 a.m. Equity Council Check-in</p> <p>9:30 – 11:00 a.m. Project Meeting w/ USPS</p> <p>12:00 – 12:30 p.m. CleanTech Investor Matchmaking Event</p> <p>1:00 – 2:00 p.m. Mason Ehrman Seismic Upgrades Update</p> <p>2:00 – 4:00 p.m. Office Time</p> <p>4:30 – 5:00 p.m. Meeting w/ Sandra McDonough Portland Business Alliance</p> <p>6:30 – 9:00 p.m. Hispanic Metropolitan Chamber: Hispanic Heritage Celebration Dinner</p>	<p>7:30 – 9:00 a.m. Portland Business Journal: CEO Breakfast Roundtable</p> <p>9:30 – 10:00 a.m. Phone Call w/ Will Anderson Baltimore County Workforce</p> <p>10:00 – 10:30 a.m. Project Update</p> <p>11:30 a.m. – 12:00 p.m. Equity Council Check-in</p> <p>2:00 – 2:30 p.m. Patrick/Staff 1:1</p> <p>2:30 – 3:00 p.m. Patrick/Staff 1:1</p> <p>3:00 – 3:30 p.m. Patrick/Staff 1:1</p> <p>3:30 – 4:00 p.m. Patrick/Staff 1:1</p>

	4:00 – 5:00 p.m. Leadership Team Meeting			Saturday
				4:30 – 8:00 p.m. Neerchokikoo Honoring Powwow