

## Portland Development Commission (PDC)

### Executive Director Calendar

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

#### Week of August 17 – 21, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 – 9:00 a.m. Commissioner Briefing</p> <p>9:00 – 9:30 a.m. Phone Call w/ Commissioner Edlen</p> <p>11:00 a.m. – 12:00 p.m. Commissioner Briefing</p> <p>1:30 – 1:30 p.m. N/NE Affordable Housing Announcements with Mayor &amp; Dan Saltzman</p> <p>2:00 – 3:00 p.m. Meeting w/ Dan Saltzman</p> <p>3:30 – 4:30 p.m. Phone Interview w/ Portland Business Journal</p> <p>4:00 – 5:00 p.m. Patrick/Staff 1:1</p>	<p>7:30 – 8:30 a.m. Powell-Division BRT Bureau Leadership Discussion</p> <p>8:30 – 9:30 a.m. Patrick/Staff 1:1</p> <p>9:30 – 11:30 a.m. Leadership Team Meeting</p> <p>1:00 – 2:00 p.m. Executive Equity Committee Meeting</p> <p>2:30 – 3:30 p.m. Meeting w/ Jonathan Malsin Beam Development</p> <p>3:30 – 4:15 p.m. Meeting w/ Michael Tevis</p> <p>4:15 – 4:45 p.m. Phone Call w/ Titu Asghar The Confederated Tribes of Grand Ronde</p>	<p>8:30 – 10:00 a.m. Meeting w/ Jillian Detweiler</p> <p>10:00 a.m. – 1:30 p.m. Office Time</p> <p>1:30 – 2:30 p.m. Patrick/Staff 1:1</p> <p>3:00 – 5:00 p.m. Commission Meeting</p> <p>5:00 – 7:00 p.m. Meeting w/ HR&amp;A Associates</p>	<p>8:00 – 9:00 a.m. PHB/PDC TIF Discussion w/ Dan Saltzman</p> <p>10:30 – 11:30 a.m. TechFest NW</p> <p>3:00 – 4:00 p.m. Patrick/Staff 1:1</p>	<p>8:00 – 9:00 a.m. Meeting w/ Metro and City Staff</p> <p>9:30 – 10:00 a.m. Project Updates</p> <p>10:00 – 11:00 a.m. Meeting w/ Mike Jordan</p> <p>1:00 – 2:00 p.m. Project Update</p> <p>2:00 – 3:00 p.m. Meeting w/ Capstone Partners LLC</p> <p>3:00 – 4:00 p.m. Patrick/Staff 1:1</p> <p>6:00 – 9:00 p.m. Oregon Building Trades 75<sup>th</sup> Anniversary Dinner</p>

#### Week of August 24 – 28, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:30 – 10:00 a.m. Patrick/Staff 1:1</p> <p>10:00 – 11:30 a.m. Managers Work Group Meeting</p> <p>1:00 – 2:30 p.m. PDC/Mayor Check-in</p> <p>3:30 – 4:30 p.m. Meeting w/ Joe McFerrin POIC</p> <p>4:30 – 5:00 p.m. Project Update</p>	<p>8:30 – 9:30 a.m. Patrick/Staff 1:1</p> <p>9:30- 10:30 a.m. Leadership Team Meeting</p> <p>1:00 – 2:00 p.m. Meeting w/ REACH CDC</p> <p>2:30 – 3:00 p.m. Patrick/Staff 1:1</p> <p>3:00 – 4:00 p.m. Patrick/Staff 1:1</p>	<p>8:30 – 10:00 a.m. Meeting w/ Jillian Detweiler</p> <p>10:00 – 11:00 a.m. Patrick/Staff 1:1</p> <p>1:30 – 2:30 p.m. Patrick/Staff 1:1</p> <p>3:00 – 4:00 p.m. Meeting w/ Chair Kelly</p>	<p>8:30 – 10:00 a.m. Equity Council Monthly Meeting</p> <p>10:30 – 11:30 a.m. Meeting w/ Kurt Creager</p> <p>11:30 a.m. – 12:00 p.m. Patrick/Staff 1:1</p> <p>12:00 – 12:30 p.m. Phone Call w/ USPS</p> <p>1:00 – 1:30 p.m. All Staff Q&amp;A</p> <p>1:30 – 2:15 p.m. Meeting w/ Marvin Revoal PBP Insurance</p> <p>2:30 – 3:30 p.m. PHB/PDC TIF Discussion</p>	<p>Vacation</p>

			4:00 – 5:00 p.m. Patrick/Staff 1:1	
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