

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of April 1 – 5, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:15 – 8:30 a.m. Project Update	9:30 – 10:30 a.m. City Council Budget Work Session	8:30 – 9:30 a.m. Patrick/Staff 1:1	8:30 – 10:30 a.m. Office Time	9:45 – 11:00 a.m. Project Updates
8:30 – 10:00 a.m. Office Time	11:00 a.m. – 12:00 p.m. Interview w/ Portland Tribune	9:30 – 10:30 a.m. Patrick/Staff 1:1	10:30 – 11:00 a.m. Patrick/Staff 1:1	11:00 – 11:30 a.m. Patrick/Staff 1:1
10:00 – 11:00 a.m. Project Updates	2:00 – 2:30 p.m. Patrick/Staff 1:1	10:30 – 11:30 a.m. Meeting w/ Union Leadership	11:30 a.m. – 1:00 p.m. Bureau Directors Lunch	2:00 – 3:00 p.m. Meeting w/ Parks Bureau
1:00 – 1:30 p.m. PDC/Mayor Check-in	2:30 – 4:00 p.m. Office Time	2:00 – 3:30 p.m. NPI Report to City Council	1:30 – 2:00 p.m. Project Update	3:10 – 4:00 p.m. Meeting w/ Ed McNamara
1:30 – 2:00 p.m. Meeting w/ Ed McNamara	4:00 – 4:30 p.m. Project Update	4:00 – 5:00 p.m. Patrick/Staff 1:1	2:00 – 2:30 p.m. Patrick/Staff 1:1	
2:30 – 4:30 p.m. Leadership Team Meeting	5:00 – 7:00 p.m. City Club of Oregon Networking Event		2:30 – 3:00 p.m. Project Update	
4:30 – 5:00 p.m. Project Update			3:00 – 4:00 p.m. Patrick/Staff 1:1	
			4:00 – 5:00 p.m. Patrick/Staff 1:1	
			5:00 – 8:00 p.m. Judge at the University of Oregon New Venture Championship	

Week of April 8 – 12, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 10:00 a.m. Commissioner Briefings	8:00 – 11:00 a.m. Commission Meeting	Atlanta Best Practices Trip	Atlanta Best Practices Trip	5:30 a.m. – 1:30 p.m. Traveling from Atlanta GA
10:00 – 11:00 a.m. Patrick/Staff 1:1	11:00 a.m. Travel to Atlanta GA			2:30 – 3:00 p.m. PDC Budget Review w/ Mayor
11:00 a.m. – 12:00 p.m. Commissioner Briefing				3:00 – 4:00 p.m. Meeting w/ Ed McNamara
2:45 – 3:15 p.m. Project Update				
3:30 – 5:00 p.m. Leadership Team Meeting				