

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director Patrick Quinton's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of April 28 – May 2, 2014

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 9:00 a.m. Greater Portland Inc Board Meeting	7:30 – 9:00 a.m. Portland Business Alliance Annual Breakfast	9:00 – 10:00 a.m. Meeting w/ Ed McNamara	8:30 – 9:30 a.m. Patrick/Staff 1:1	9:00 – 10:00 a.m. Meeting w/ Nancy Hales, First Stop Portland
9:30 a.m. – 2:30 p.m. Office Time	9:30 – 10:30 a.m. Patrick/Staff 1:1	10:00 – 11:00 a.m. Project Phone Call w/ PSU	10:00 – 10:30 a.m. Struktur Event	10:30 – 11:30 a.m. Patrick/Staff 1:1
2:30 – 3:00 p.m. Project Phone Call w/ PSU	11:00 a.m. – 12:00 p.m. Meeting w/ Nichole Maher, Northwest Health Foundation	11:00 a.m. – 12:00 p.m. Patrick/Staff 1:1	11:00 a.m. – 12:00 p.m. Meeting w/ Steve Novick	11:45 a.m. – 12:30 p.m. Patrick/Staff 1:1
3:00 – 4:30 p.m. Leadership Team Meeting	12:30 – 1:00 p.m. Project Meeting	1:00 – 2:30 p.m. Project Meeting	12:00 – 1:00 p.m. Bureau Directors Meeting	1:00 – 1:30 p.m. Patrick/Staff 1:1
	2:30 – 3:00 p.m. Patrick/Staff 1:1	2:30 – 3:30 p.m. Patrick/Staff 1:1	1:00 – 2:00 p.m. Budget Presentation to Media w/ Mayor	1:30 – 2:00 p.m. Meeting w/ Chair Andrews
	3:00 – 4:30 p.m. Project Meeting	3:30 – 4:30 p.m. Project Meeting	3:30 – 4:00 p.m. Patrick/Staff 1:1	2:00 – 3:00 p.m. Chair Andrews Interview w/ the Portland Business Journal
	4:30 – 5:00 p.m. Phone Call w/ John Audley, Sustainable Northwest	4:30 – 5:00 p.m. Project Update	4:00 – 5:00 p.m. Meeting w/ PHB	3:30 – 4:00 p.m. Phone Interview w/ the Daily Journal of Commerce
	5:00 – 5:30 p.m. Project Meeting			

Week of May 5 – 11, 2014

Monday	Tuesday	Wednesday	Thursday	Friday
Out of the Office Traveling to Colombia	UNCTAD Regional Workshop, The Green Investment Opportunity Bogota, Colombia	We Build Green Cities Meetings Bogota, Colombia	We Build Green Cities Meetings Bogota, Colombia	We Build Green Cities Meetings Medellin, Colombia
			Travel to Medellin, Colombia	Saturday
			We Build Green Cities Meetings Medellin, Colombia	We Build Green Cities Meetings Medellin, Colombia
				Sunday
				We Build Green Cities Meetings Medellin, Colombia