CULLY COMMUNITY LEADERSHIP COMMITTEE MEETING MINUTES

Meeting Details:

Date: August 26, 2026 **Time:** 6 pm to 8 pm

Location: munk-ye?lan Saxali **Online:** Zoom

Attendees:

Name	Role	Name	Role
Elizabeth De Jesus Lopez	CLC	Leslie Goodlow	Portland Housing Bureau
Jorge Sanchez Bautista	CLC (Co-Chair)	Angela Nguyen-Ta	Prosper Portland
Cecelia Lente	CLC	Sarah Harpole	Prosper Portland
Gary Hollands	CLC	Lisa Pettinati	Prosper Portland
Vena Rainwater	CLC		
Sky Waters	CLC		
Andre Broadus	CLC		
Ginger Rogers	CLC (Co-Chair)		
Towanda Perry	CLC		

Meeting Minutes:

Meeting Commenced at 6:15pm

1. **Roll Call & Icebreaker**

   Ginger Rogers (CLC Co-Chair) started the meeting and conducted roll call with the icebreaker

2. **Confirm June Minutes, Announcements**

   Confirmation of June Meeting Minutes at 6:19 pm

   Proposal changes:

   - Make update “NAYA” to “NPN”

   Approval of minutes at 6:21 pm – Minutes unanimously approved.

   Announcements

- CLC
    - Mamook Tokatee Block Party
    - CullyFest, September 19th
    - NAYA Powwow, September 12th
- Staff
    - Cully CLC Recruitment update: Applications to be opened next week. At least five vacancies within the CLC and those seats will be filled through the recruitment process. The application aims to close in October, and staff will convene a selection committee with City staff (Prosper Portland, Portland Housing Bureau), Community Liaison, and community members. Appointments will likely be in January. Questions and discussions from the CLC:
        - Cecelia shared desire to ensure the applications posted ASAP. Kathryn explained that Office of Civic Life has the application to post on the City of Portland website.
        - Sky asked if the questions will be the same as before. Kathryn shared that the application has shortened a bit.
        - Vena asked how many applicants were received during the last recruitment. Kathryn shared that the number of applicants was around 40.
    - Introduction of Lisa Pettinati, Director of the Real Estate & Community Development and Sarah Harpole, Grants Manager

3. **Public Comment**

   No public comment sign ups.

4. **Refresher from Last Time**

   Jorge provided the recap of the June meeting.

5. **Community Livability Grant priorities**

Kathryn provided a refresher on the Community Livability Grant (CLG) which includes application eligibility, grant maximum, selection process, and access to funds. Kathryn shared examples of CLGs granted throughout the city and the types of projects approved. The CLC's objective is to determine priorities for selection criteria for applications received.

Questions and Discussions by the CLC:

- Gary Hollands (CLC) asked for clarification on project scope of one year. Kathryn explained that the project needs to complete in one year period with the project being required to be maintained for at least three years.
- Vena Rainwater asked if the grants are not awarded until the work is completed? Sarah Harpole (Prosper Portland) responded.
- Gary asked if projects such as kitchen appliances. Sarah clarified that it needed to be permanently fixed.
- Vena asked the non-profit could buy a bus, for example. Sarah confirmed that the funds could not use anything that is not permanently fixed.
- Vena: Is there a list of non-profits in the area? Kathryn shared that the information could be gathered.
- Cecelia asked what is defined as anchor non-profits? CLC members shared NAYA would be an example of an anchor non-profit.
- Vena shared that there are not many non-profits in the district that provide a community space, is there a way to support non-profits to create the community space? For example, rather than saying "anchor", the criteria could be for "emerging". CLC discussed adjustments to the language. Kathryn proposed that the CLC could remove "anchor" from the criteria.
- Vena shared that Hacienda are in Cully but other non-profits may have a presence in the area but not work in the district. Sarah clarified that there is a geography boundary requirement in the application, Jorge added to Sarah's clarification.

- Jorge asked how the criteria is set up for the application. Kathryn responded
- Cecelia shared that keeping all four criteria to the selection process.
- Jorge asked if there are any legal challenges to inclusion of "cultural". Sarah confirmed that legal will review and the language does not identify any particular group and captures any culture.

The CLC chose to include the following criteria (In no order of priority). Note: CLG applicants could meet the criteria for one or more.

1. Projects that result in publicly accessible community space for gathering, education, after-school activities for children or other community uses.
2. Projects that result in improved or new health and wellness services, including mental health.
3. Invent in anchor nonprofits to support cultural inclusion and community
    a. Request for adjustment to language
        i. Remove "Anchor"
4. Projects that support the growth, development and sustainability of community based organizations that drive economic development outcomes and serve individuals that have experienced displacement or not benefited from economic opportunities.
    a. Request for adjustments to the language
        i. Projects that drive economic development outcomes and serve individuals that have experienced displacement or not benefited from economic opportunities.

CLC votes to include the four CLG criteria as follows:

1. Projects that result in publicly accessible community space for gathering, education, after-school activities for children or other community uses.
2. Projects that result in improved or new health and wellness services, including mental health.
3. Invent in nonprofits to support cultural inclusion and community

4. Projects that drive economic development outcomes and serve individuals that have experienced displacement or not benefited from economic opportunities.

Name	Role
Elizabeth De Jesus Lopez	Yes
Jorge Sanchez Bautista	Yes
Cecelia Lente	Yes
Gary Hollands	Yes
Vena Rainwater	Yes
Sky Waters	Yes
Andre Broadus	Yes
Ginger Rogers	Yes
Towanda Perry	Yes

CLC approved all four proposed criteria to be included in the CLG.

Sarah followed up with next steps. The CLG will be aiming to go live in October.

6. **Supplemental Engagement**

Kathryn kicked off the supplemental engagement work discussion for the CLC. Kathryn reviewed the current engagement process which includes Portland Housing Bureau & Prosper Portland, NPN Liaison staff, and market study.

Kathryn shared that beyond the current engagement, there is a desire for additional engagement with Priority Communities. Kathryn referred to the scope of work that was sent to the CLC which can support marketing applications and engagement for the programs.

Questions and Discussions by the CLC:

- Vena asked if Prosper/Portland Housing Bureau attending CullyFest? Kathryn shared that City staff are not attending this year. Vena asked for clarification on community events on the staff work. Kathryn shared that it will be included moving forward based on CLC approval.

- Vena noted that the work is economic development focused. How does the city staff plan to engage with affordable housing? Kathyrn shared that PHB does table at event, however the NPNs are economic development focused but understand the expectation to include affordable housing material. The work is something that Prosper Portland and Portland Housing Bureau would need to work on together. Leslie added that the agency has an engagement team that does work throughout the city and would coordinate coverage.
- Gary asked how else engagement could be with people who may not be able to attend. Leslie shared that PHB would contract with community organizations for work and once the organizations are contracted, the organizations would work on the engagement, otherwise it would be through word-of-mouth for sharing of resources and information. Kathryn added that there are also opportunities to engage together between both agencies. Cecelia agreed with Leslie that information does get shared out with contracted community organizations that receive information about affordable housing and share it out to their network.
- Ginger shared that there could be opportunity to update flyers at community spaces. Kathryn added that there is a great opportunity to build the network.
- Elizabeth shared thoughts about engagement with people who typically do not attend events. Are there opportunities to do door knocking and leave flyers.
- Ginger shared that schools are a great space to also share information (as previously shared by Elizabeth at another meeting)
- Andre agreed with Elizabeth about finding other avenues to engage with the community outside of the events such as schools.
- Ginger added that there is opportunity to share through social media.
- Vena added research and interview aspects of engagement that would be beneficial, to see research about what the community

in Cully is and what would it look like to tap into the community further and understand what are the barriers to engaging in the TIF funds.

- Gary added that there is a need to also engage with the Black community in Cully regarding homeowners and businesses.
- Vena asked if the work is reaching a representative sample within the district, are we (CLC/City Staff) seeing if we are reaching priority communities? If not, why not? Vena would like to see the data and information about the engagement and report on affordable housing support. Leslie clarified that the affordable housing programs support majority of BIPOC organizations.
- Vena added that there is a need to focus on community engagement for the priority communities given that the programs do not determine qualification by race.
- Cecelia shared that when it comes to the application, oftentimes it comes down to income requirements and can be hard.
- Sky asked if the market study is based on the conversation the CLC had tonight. Kathryn clarified that this came from the previous meeting and would be creating the scope of work for contracted work.

Kathryn shared that the CLC has talked about a permanent space for information and the desire for space for flyers.

Kathryn brought the group back to the scope and highlighted the desire to understand home-based businesses and the research that needs to be done to support the home-based businesses in the area.

Kathryn asked Leslie if there is a feedback loop shared by organization contracted with PHB. Leslie shared that the contracted organizations have a contract manager where they report back on progress.

Kathryn checked if the CLC is comfortable with the draft scope of work. CLC members are good with the draft scope.

Kathryn asked how the CLC wants to do the engagement. Ginger shared that the CLC's conversation would benefit from more detail with data. Kathryn agrees to pull together a more detailed scope of work for the CLC to review at the next meeting.

Two flyers to be created: CLC recruitment and EcDev/Affordable Housing.

7. Next Steps

Potential Agenda Item for September:

- CLC would like more material and information on the engagement for next month.
- Bylaws review
- Updates on CLC application
- Report out on outcomes from Portland Housing Bureau and Prosper Portland. Leslie clarified that PHB does not receive outcomes will be at the end of the year.
    - Gary asked if there is a way to receive the outcomes more frequently rather than annually? Leslie shared that a change would impact more than just Cully and would need to go through a legislative process to update. The contracted organizations get reimbursed based on the work that was completed as it is a fee-for service contract.
    - Ginger shared concern about updates on criteria based on the outcome/feedback if going through the process that PHB has. Kathryn clarified that Prosper manages their own programs and can provide quarterly updates and that PHB has made it clear that their process operates annually.

Meeting adjourned at 8:01 pm