

PROSPER PORTLAND

Portland, Oregon

RESOLUTION NO. 7289

**AUTHORIZING AN AMENDMENT TO THE SUBRECIPIENT CONTRACT
WITH PORTLAND STATE UNIVERSITY TO IMPLEMENT A PORTION OF
THE INCLUSIVE BUSINESS RESOURCE NETWORK DURING FISCAL YEAR
2018/2019**

WHEREAS, for the past decade, Prosper Portland has developed and managed multiple programs to support minority and female entrepreneurs and business owners;

WHEREAS, in July 2017, Prosper Portland expanded its work with startups and minority-owned businesses to leverage the power of a partnership network committed to increasing the success of 1,000 underrepresented entrepreneurs;

WHEREAS, this initiative known as the Inclusive Business Resource Network (“IBRN”) (formerly known as the Small Business Technical Assistance Partnership) seeks greater impact for those programs through better coordination and communication and to improve the resource landscape for underrepresented business owners;

WHEREAS, the goals of IBRN are to improve outcomes for, and improve service delivery to, underrepresented business owners and entrepreneurs, while supporting an inclusive learning community among IBRN participants;

WHEREAS, in February 2017, staff issued a competitive Request for Proposals process and selected eleven service providers, including the Portland State University Business Outreach Program (“PSU BOP”);

WHEREAS, on August 9, 2017, the Prosper Portland Board of Commissioners (“Board”) through Resolution No. 7249 authorized a subrecipient agreement with PSU BOP for services offered in fiscal year 2017/18;

WHEREAS, PSU BOP’s mission is to help local small businesses, including emerging, minority and women-owned businesses, achieve their potential while providing students with opportunities for community-based learning; and,

WHEREAS, in fiscal year 2018/19, PSU BOP will provide services under three IBRN programs including microenterprise development, small business growth, and support for businesses impacted by the Powell-Division Action Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Prosper Portland Board of Commissioners (“Board”) hereby authorizes the Executive Director to amend the Subrecipient Agreement with PSU BOP substantially in the form attached hereto as Exhibit A (the “Subrecipient Agreement”), for a two-year cumulative total of \$1,123,281 for the purpose of implementing and managing components of the IBRN;

BE IT FURTHER RESOLVED, that the Prosper Portland Board hereby authorizes the Executive Director to execute amendments to the Subrecipient Agreement to provide up to an additional \$500,000 in funding under the Subrecipient Agreement as needed and when such additional funding becomes available;

BE IT FURTHER RESOLVED, that the Executive Director may approve changes to the Subrecipient Agreement prior to and subsequent to execution, so long as such changes do not materially increase Prosper Portland’s risks or obligations, as determined by the Executive Director in consultation with General Counsel; and,

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon its adoption.

Adopted by the Prosper Portland Commission on

September 12, 2018

A handwritten signature in blue ink, reading "Pam Feigenbutz". The signature is written in a cursive, flowing style.

Pam Feigenbutz, Recording Secretary

PROSPER PORTLAND

Portland, Oregon

RESOLUTION NO. 7289

EXHIBIT A

**AUTHORIZING AN AMENDMENT TO THE SUBRECIPIENT CONTRACT
WITH PORTLAND STATE UNIVERSITY TO IMPLEMENT A PORTION OF
THE INCLUSIVE BUSINESS RESOURCE NETWORK DURING FISCAL YEAR
2018/2019**

Exhibit A includes this cover page and contains 17 pages:

- Draft Amendment to Subrecipient Agreement – Portland State University Business Outreach Program

**FIRST AMENDMENT TO
SUBRECIPIENT AGREEMENT
Inclusive Business Resource Network**

This First Amendment to Subrecipient Agreement (“First Amendment”) is between Prosper Portland, assumed business name of Portland Development Commission, the urban renewal authority of the City of Portland, a municipal corporation of the State of Oregon (“Prosper Portland”) and Portland State University (“Subrecipient”).

This First Amendment modifies the Subrecipient Agreement as follows:

1. All terms and conditions of the Subrecipient Agreement not expressly modified by this First Amendment shall remain unchanged. Capitalized terms not defined herein shall have the meaning set forth in the Subrecipient Agreement.
2. Section 1 of the Subrecipient Agreement is amended to extend the termination date to June 30, 2019.
3. Section 2 of the Subrecipient Agreement, Maximum Financial Assistance is amended to \$1,123,281.
4. Section 4 of the Subrecipient Agreement is amended to extend the final invoice date to a date to be provided by Prosper Portland by April 30, 2019.
5. The following sentence is added as the final sentence in Section 6 of the Subrecipient Agreement: “No CDBG funds may be used to purchase food or beverages.”
6. Exhibit A “Scope of Work” to the Subrecipient Agreement is replaced in its entirety with Exhibit A, attached to this First Amendment.
7. Exhibit B “Budget” to the Subrecipient Agreement is updated and replaced in its entirety with Exhibit B, attached to this First Amendment.
8. By this First Amendment, Prosper Portland waives no default(s) if any, known or unknown, of Subrecipient under the Subrecipient Agreement or under this First Amendment.
9. Exhibit C “Terms and Conditions Section” 1.H. is updated to extend records retention from five (5) years to ten (10) years.

PORTLAND STATE UNIVERSITY

By: _____
Authorized Signature Date

PROSPER PORTLAND

By: _____
Kimberly Branam, Executive Director Date

APPROVED AS TO FORM:

Prosper Portland Legal Counsel

**EXHIBIT A
SCOPES OF WORK
Inclusive Business Resource Network**

SCOPE A – Micro and Small Business Development

1. OVERVIEW

Framework:

Prosper Portland’s 2015-2020 Strategic Plan calls for fostering wealth creation within communities of color and low-income neighborhoods through business development and growth. To further this goal, Prosper Portland funds and facilitates the Inclusive Business Resource Network (Network or IBRN), a citywide program that leverages the power of a partnership network committed to increasing the success of 1,000 underrepresented entrepreneurs.

General Program Description:

Provide business technical assistance (TA) to low- and moderate-income microenterprises and small businesses in the City of Portland through one-on-one and small group advising, classroom training, and workshops. Within priority areas, additional support will be provided to businesses and residents through coordinated efforts between Subrecipient, priority area managers and Prosper Portland. See Section G below. Refer to the Program Manual provided by Prosper Portland for more details.

Duration of Program: July 1, 2018 - June 30, 2019

2. PROGRAM SERVICES AND ACTIVITIES

A. Enrolled Client versus Service Recipient

The *Microenterprise and Small Business Development Program* aims to serve two types of individuals: **Enrolled Clients** and **Service Recipients**. The chart below outlines the difference between Enrolled Clients and Service Recipients.

ENROLLED CLIENT	SERVICE RECIPIENT
Eligibility guidelines apply (see Section 2.D below)	Not required to meet eligibility guidelines
Preference should be given to priority populations (see Section 2.C below)	Preference should be given to priority populations (see Section 2.C below)
Service is anticipated to be long-term , moderate to intensive TA, working on complex and ongoing issues	Service is anticipated to be short-term , light-touch TA, working on solutions to one-time issues and other less-intense services
Service delivered through one-on-one TA, small group or classroom sessions, workshops	Service delivered through one-on-one TA during drop-in office hours (see Section 2.G below), workshops in priority areas
Minimum 5 hours of service anticipated	Maximum of 10 hours of service (exceptions can be made with Prosper Portland Program Manager approval)

Detailed intake required	Minimal intake required
Extensive reporting required	Less extensive reporting required
May be eligible for CDBG funding	Not eligible for CDBG funding
CLIENT CASELOAD	PRIORITY AREA BUSINESS SUPPORT
Business Advisors: 4.0 FTE	Business Advisors: 1.0 FTE
Anticipated Rolling Enrollment: 100	Anticipated Service Recipients: 40
	Location(s): Division-Midway Alliance (50% FTE), Rosewood Initiative (50% FTE)

B. Business Technical Assistance Services

Subrecipient will provide a variety of individualized business development services including but not limited to:

- Business review and assessment
- Bookkeeping and business management strategies
- Comprehensive business planning and strategizing
- Financial planning , budgeting, goal setting and projections
- Market research and analysis
- Growth strategies development
- Product cost analysis
- General business support
- Connection to professional networks and business mentors
- Topic specific coaching and mentoring

Prosper Portland may request a written service delivery plan, if needed, to confirm Subrecipient’s understanding of the scope.

C. Priority Populations

Priority populations include people of color, people with limited English proficiency, low-income individuals (at or below 80% median family income, MFI¹) and business owners who live in or own a business in a priority area. Service delivery (for enrolled clients and service recipients) should be prioritized to individuals within these populations. Additionally, the Network aims to support growth-oriented businesses.

Priority Areas include:

- | | |
|--|---|
| • Cully Boulevard Alliance (NPI) | • Division Midway Alliance (NPI) |
| • Historic Parkrose NPI | • The Jade District (NPI) |
| • Our 42 nd Avenue (NPI) | • The Rosewood Initiative (NPI) |
| • Lents Town Center Urban
Renewal Area & Foster Road
subarea | • Gateway Regional Center Urban
Renewal Area |

¹2018 MFI limits can be found at <https://www.portlandoregon.gov/phb/article/684577>

- Interstate Corridor Urban Renewal Area & subareas: Alberta Main Street, St. Johns Center for Opportunity and Lombard Street
- East Portland (east of I-205)

A buffer has been applied to the NPI and Main Street priority areas to allow for expanded service delivery. Being located in a buffer area qualifies a business owner as being in a priority area. The buffer is shown online at: <http://bit.ly/M6nyjQ>. Subrecipient shall use this map to identify whether the client is located within a priority area. Prosper Portland may identify additional priority areas during the contract year and will update the map and notify Subrecipient at such a time.

D. Eligibility Guidelines for Enrolled Clients

If businesses meet the eligibility guidelines listed below, they may be enrolled for services and activities delivered with funds provided through this Subrecipient Agreement.

Pre-business clients and existing businesses with 50 or fewer employees, including home-based businesses, that are:

- Located in the City of Portland² (business, residence or both),
- Owned by people with incomes at or below 120% MFI, and
- Have signed an income eligibility verification form.

In addition, a minimum of 75% of Subrecipient's enrolled clients are required to have:

- Incomes at or below 80% MFI and
- Five (5) or fewer employees.

Prior to enrollment, Subrecipient must confirm potential client has not previously been enrolled in the Prosper Portland Microenterprise program by submitting an enrollment request to the Prosper Portland Program Manager.

E. Target Audience

Subrecipient should strive to reach the following targets for enrolled clients:

Target Business Owner	Target Percent
Low Income (at or below 80% MFI)	75%
People of Color	At least 50%
Limited English Proficiency	10%
Located in a Priority Area	50%
Growth-oriented businesses	25%

F. Minimum Activities for Newly Enrolled Clients

At a minimum, the following activities should be completed within the first three (3) to six (6) months of client enrollment, and should be completed for all existing clients. Once completed, documents must be maintained in client files or electronically.

² Subrecipient must check address eligibility using map at <http://bit.ly/M6nyjQ>

Activity	Pre-Business	Existing Business
Three months:		
Create a Service Plan (goals and objectives agreed upon by business owner and advisor)	X	X
Business Registration (city and state)		X
Additional Licensing as Applicable (OLCC, Child/Adult Care, Food Handler, etc.)		X
Narrative progress report documenting accomplishments and next steps	X	X
Six months:		
Create/Review Business Plan (using approved template)	X	X
Develop personal budget	X	X
12 month Cash Flow Projection	X	X
Profit and Loss Projection	X	
Current Profit & Loss Statement (and last 3 yrs)		X
For those seeking a loan of \$5,000 or more: Balance Sheet	X	X

G. Priority Area Business Support

In addition to one-on-one business technical assistance provided to enrolled clients, Subrecipient will provide additional assistance to service recipients in assigned priority areas. It is expected that advisors maintain a close and collaborative relationship with the district manager and maintain communications regarding capacity, activities and participants served, with exception to confidential or sensitive client information.

This support could be provided in various ways including but not limited to drop-in office hours, small group learning, community outreach, client follow-up services, supporting an area business development strategy and supporting businesses impacted by major area projects (ie infrastructure). Please work with the priority area district manager and Prosper Portland Program Manager to determine what activities would be most appropriate for your assigned area. It is expected that Subrecipient and district manager will enter into a Memorandum of Understanding (MOU).

For Rosewood Initiative and Division Midway Alliance, PSU BOP has agreed to provide a combined six hours of light touch open advising hours a week. PSU BOP will also hold three Business Development Workshop Series in East Portland and will hold seats for 40 participants referred from Rosewood, DMA and APANO (and other Network partners as space allows) to attend. Participants will pay \$25 each.

3. PROGRAM EXPECTATIONS

A. Outreach and Recruitment

Subrecipient will provide sufficient outreach and recruitment efforts necessary to reach target audiences identified above.

B. Network of Services

Subrecipient is part of a larger network of resources, and as such shall work together with other service providers to meet client needs. If a client cannot be served by the Subrecipient, or can be better served by another provider, it is Prosper Portland's expectation that a referral will be made.

Prosper Portland will hold monthly network meetings to discuss service delivery issues and to provide professional development opportunities for service providers. In addition to these monthly meetings, Prosper Portland will host 3 – 5 full day trainings and/or Network partner workessions. All business advisors working under this Agreement are required to attend these meetings. Subrecipient contract managers that are engaged in program delivery are encouraged to attend as well.

Supplemental services such as legal support, bookkeeping training, business courses or other professional services may be available to clients for a reduced fee. These services are always changing and the network will be kept up to date on what services are available through a shared document on our Community of Practice Google Drive (<https://tinyurl.com/pdxbiznetwork>).

C. Guidelines for Exiting Clients

While this program is intended to provide long-term service to business owners, it may be determined that some businesses do not need long-term support. It is Prosper Portland's expectation that clients should be exited from the program to open spots for new clients if one of the following is true:

- Business is stable, no identified needs for the near future
- Client is not willing, or is unable, to follow up with assigned activities
- Advisor spends less than 2 hours with client on business-related activities in a 3-month period
- Client moves out of city (exceptions can be made)
- Business closes and client doesn't want to pursue continued business development

Advisor may discuss additional reasons for client exit with Prosper Portland Program Manager to determine best course of action.

D. Core Competencies for Business Advisors

Business advisors working under this Agreement are expected to have the ability to develop positive relationships with clients, motivate them to achieve their goals and provide timely response to their needs, among other soft skills. Business advisors must be able to effectively perform the following assessments:

- Business assessment – Is the business or business idea feasible? Is there a market? Who is their competition?

- Entrepreneur assessment – Is the entrepreneur capable, qualified and prepared to run this business effectively? Do they have the resources, skills and support system needed to succeed?

Business advisors must be able to provide high quality counseling, education, and technical assistance on:

- Financial literacy – Budgeting, record keeping, basic accounting concepts, product and project cost analysis, break even analysis
- Basic financial statements – Prepare and analyze profit and loss and balance sheet
- Cash flow projections
- Pricing strategy and profit analysis
- Loan application – Determine appropriate loan amount through financial planning, assist with loan application
- Business plan – Development and implementation, including a marketing strategy
- Registration and licensing requirements

Business advisors must be able to identify specialty issues such as legal, human resources and accounting needs and be able to refer clients to the appropriate professional services.

Prosper Portland shall be made aware of any major staffing changes prior to changes being made. Prosper Portland may request to be involved in the hiring process of core program staff.

E. Reporting

As part of the Network, outcomes reported by Subrecipient will impact the overall outcomes being tracked for the entire network.

Using the online reporting system, Outcome Tracker, Subrecipient shall report all services delivered and outcomes achieved, including but not limited to the following information: client income eligibility and enrollment information, business owner demographics, general business information, business financials, jobs created and retained, business progress reports, services received, hours of technical assistance provided and annual achievements/improvements.

Subrecipient shall submit quarterly narratives to the Prosper Portland Program Manager via a reporting document on the Community of Practice Google Drive. Narratives shall include, at a minimum, client or program successes and challenges. Photos highlighting clients and/or events are appreciated.

Prosper Portland reserves the right to modify reporting fields and request additional information. Subrecipient must keep the data entry current and consistent. Data must be input in Outcome Tracker by the 15th of the month following the end of each quarter, but it is preferred to be entered more frequently in order to have real-time data.

Subrecipient shall maintain the following information in client files: signed income verification form, tax forms if being used for income verification and client service plan. These forms may be maintained electronically.

F. Monitoring

Program monitoring will occur on an annual basis, at a minimum. Subrecipient shall maintain and make available all records related to the program, including services rendered, performance, participant eligibility, demographic data and financial data. At a minimum, records will be reviewed as a part of the annual monitoring process.

EXHIBIT A (cont'd)
SCOPES OF WORK

SCOPE B – Small Business Growth

1. OVERVIEW

General Program Description:

Support existing businesses owned by people of color to develop a growth plan through a cohort-based and peer-to-peer programming.

Duration of Program: July 1, 2018 - June 30, 2019

2. PROGRAM SERVICES AND ACTIVITIES

A. Implement Cohort Program

Utilizing the Interise “Streetwise MBA” curriculum, along with other methods, Subrecipient will run two cohorts of no more than 15 businesses each. One cohort will be completed in FY 18/19 and another will begin in Spring 2019.

Eligible participants include existing businesses owned by people of color. Business owners need to have a current home or business address within the City of Portland. Exceptions may be made by the Prosper Portland Program Manager on a case by case basis for people who do not live or work in the city but do significant business in the city and have a valid city business registration. Priority will be given to applicants with a median family income at or below 120%. Ideally, participants have been in business for at least two years and have at least one employee in addition to the owner.

Subrecipient will manage the application process. Prosper Portland expects to be involved in the application and selection process. Recruitment should be completed in coordination with Prosper Portland and the Inclusive Business Resource Network.

Additional notes:

- Curriculum and material costs will be provided by Prosper Portland
- Staff working on this scope will be expected to participate in Interise training(s)

B. Additional Support

Subrecipient agrees to provide individualized one-on-one business consulting as necessary for up to 5 months after cohort completion. Cohort participants will also be supported through access to student consulting teams. Subrecipient will provide referrals to Network partners and other service providers as necessary.

3. PROGRAM EXPECTATIONS

A. Outreach and Recruitment

Same as Scope A above. In addition, subrecipient will work with Prosper Portland and Network partners to identify prospective participants.

B. Network of Services

Same as Scope A above

C. Reporting

Same as Scope A above, except client income eligibility is not required for this scope.

EXHIBIT A (cont'd)
SCOPES OF WORK

SCOPE C – Business Support for Division Transit Project

1. OVERVIEW

General Program Description:

Provide support to businesses, particularly business owners of color, within the Division Transit Project Area, develop and conduct a business needs assessment, organize business-related events, coordinate with project partners and refer businesses to appropriate resources. This scope will be implemented in coordination with APANO. See roles and responsibilities matrix (Attachment A) for additional detail.

Project Area: SE Division bound by 82nd Avenue on the west and the Portland city limit on the east.

Duration of Program: July 1, 2018 - June 30, 2019

2. PROGRAM SERVICES AND ACTIVITIES

A. Needs Assessment and Light Touch Technical Assistance

Develop and conduct a business owner needs assessment. Provide light-touch business development services to businesses referred by APANO, TriMet and Division-Midway. Work with APANO and other translation services to deliver in-language support as needed. Provide referrals to appropriate resources within and outside the Network.

B. Events

Organize and recruit for at least six business-related events (workshops, seminars and trainings). These tailored events will address business needs, market conditions, and transit construction impacts. Lease review and legal support has been identified as one area of interest for the community.

C. Coordination Among Project Partners

Subrecipient will maintain a collaborative relationship with all project partners including but not limited to: TriMet, Jade District, Division-Midway Alliance, APANO, IBRN and Prosper Portland. PSU BOP shall:

- Receive referrals for service
- Attend business owner meetings with TriMet staff as needed
- Participate in coordination meetings, district events and board meetings, transit project meetings
- Distribute transit project and district event information to business owners
- Development and implement business seminars and training in coordination with APANO
- Accompany APANO with selected outreach as needed

3. PROGRAM EXPECTATIONS

A. Outreach and Recruitment

APANO will lead outreach efforts for this scope.

B. Network of Services

Same as Scope A above

C. Reporting

Same as Scope A above, except client income eligibility is not required for this scope.

**ATTACHMENT A: Outer Division Transit Project – Business Technical Support
 Roles and Responsibilities**

	APANO (East Division Corridor & API citywide)	PSU BOP (East Division Corridor & DMA focus)	NPI Districts Managers/Staff	TriMet	Prosper Portland
1:1 Advising, relationship building (non-transit related)	<ul style="list-style-type: none"> Outreach and light touch support to API community citywide 	<ul style="list-style-type: none"> Office hours and outreach in DMA 	<ul style="list-style-type: none"> Refers business owners to Network providers as needed Support business owners with district specific needs through business networking events, district events and district improvement projects 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Refers business owners to PSU BOP or APANO biz advisors
Transit specific business outreach, 1:1 advising	<ul style="list-style-type: none"> Conduct business outreach efforts along east Division transit corridor and refer business owners to Network/PSU (LEAD) Provide light touch technical assistance to business as needed Provide API language support as needed Provide transit project updates and marketing collateral when appropriate Attend business owner meetings with TriMet Staff as needed (limited to direct impact) Attend transit project community meetings In coordination with TriMet, distribute information to businesses on business specific topics related to the transit project 	<ul style="list-style-type: none"> Conduct a business owner needs assessment (LEAD) Provide light touch business advising to clients including those referred by TriMet, APANO and DMA Provide Spanish language support as needed Attend business owner meetings with TriMet Staff as needed (limited to direct impact) Attend transit project community meetings In coordination with TriMet, distribute information to businesses on business specific topics related to the transit project 	<ul style="list-style-type: none"> Provide transit project marketing collateral to community Coordinate meetings with Jade or DMA business/property owners to discuss transit project as needed 	<ul style="list-style-type: none"> Partner coordination for transit project meetings (LEAD) Provide transit project marketing collateral for outreach efforts Coordinate meetings with business/property owners to discuss transit project (LEAD) 	<ul style="list-style-type: none"> Informational only

<i>Cont'd</i>	APANO (East Division Corridor & API citywide)	PSU BOP (East Division Corridor & DMA focus)	NPI Districts Managers/Staff	TriMet	Prosper Portland
Transit specific business seminars & classes	<ul style="list-style-type: none"> Develop Transit Project related seminars in coordination with PSU BOP Market and conduct biz seminars Provide API language support as needed 	<ul style="list-style-type: none"> Develop Transit Project related seminars in coordination with APANO (LEAD) Market and conduct biz seminars Provide Spanish language support as needed Attend monthly meetings 	<ul style="list-style-type: none"> Provide business seminar topic recommendations Attend seminars planning mtgs with partners Market biz seminars to business owners in the district 	<ul style="list-style-type: none"> Provide transit related business seminar topic recommendations Market biz seminars/classes through outreach efforts 	<ul style="list-style-type: none"> Provide transit related business seminar topic recommendations
Network Meetings at Prosper Portland	<ul style="list-style-type: none"> Attend monthly meetings 	<ul style="list-style-type: none"> Attend monthly meetings 			<ul style="list-style-type: none"> MM: Lead and coordinate monthly meetings
District meetings and events	<ul style="list-style-type: none"> Attend meetings as needed (Board, etc) Attend and market signature district events as needed Attend new events created to support businesses during the transit project construction 	<ul style="list-style-type: none"> Attend meetings as needed (Board, etc) Attend and market signature district events as needed Attend new events created to support businesses during the transit project construction 	<ul style="list-style-type: none"> Lead district meetings Identify new events that support businesses during transit the project construction Update PSU BOP and APANO on district issues as necessary 	<ul style="list-style-type: none"> Attend district board meetings as needed to provide transit project updates Attend district run business owner meetings as needed 	<ul style="list-style-type: none"> AFR: Attend board meetings AFR: Attend district run business owner meetings as needed
Reporting	<ul style="list-style-type: none"> Submit quarterly reports 	<ul style="list-style-type: none"> Submit quarterly reports 			
Coordination meetings monthly/quarterly	<ul style="list-style-type: none"> Attend and contribute 				<ul style="list-style-type: none"> AFR: Lead and Coordinate meetings <ul style="list-style-type: none"> Discuss ongoing biz needs Biz Seminar schedule Outreach plans

EXHIBIT B
Budget – FY 2018-2019

Total All Sources	GF	CDBG	Ezone	BPS IGA
\$ 568,000	\$ 199,050	\$ 202,000	\$ 91,950	\$ 75,000



**PROSPER
PORTLAND**
Building an Equitable Economy

RESOLUTION NO. 7289

RESOLUTION TITLE:

AUTHORIZING AN AMENDMENT TO THE SUBRECIPIENT CONTRACT WITH PORTLAND STATE UNIVERSITY TO IMPLEMENT A PORTION OF THE INCLUSIVE BUSINESS RESOURCE NETWORK DURING FISCAL YEAR 2018/2019

Adopted by the Prosper Portland Commission on September 12, 2018

PRESENT FOR VOTE	COMMISSIONERS	VOTE		
		Yea	Nay	Abstain
<input checked="" type="checkbox"/>	Chair Gustavo J. Cruz, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Alisha Moreland-Capua MD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Francesca Gambetti	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Peter Platt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner William Myers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Consent Agenda Regular Agenda

CERTIFICATION

The undersigned hereby certifies that:

The attached resolution is a true and correct copy of the resolution as finally adopted at a Board Meeting of the Prosper Portland Commission and as duly recorded in the official minutes of the meeting.

Date:

September 14, 2018

Pam Feigenbutz, Recording Secretary